

September 13, 2023

Senior Fee

Dear Parents:

Welcome to Senior Year at Villa! While school may be just starting, the staff at Villa has already been making plans and preparations for the girls. Senior year for our Villa girls not only includes graduation but several other special events throughout the year, including Vespers, Real World Day and Senior Retreat.

With the implementation of FACTS we wanted to be sure all families were aware of how the Senior Fee will be reflected on their accounts. Families will see the \$400 charge in Incidental Billing on their FACTS account by October 1st. However, the due date will not be until February 15th. As always FACTS will send email notifications and reminders. If your Incidental Billing account is not already set up for auto pay you will need to log onto your FACTS account to make arrangements for payment or you may mail your payment directly to school to my attention.

If you are on a monthly tuition payment plan and would like this fee added to your remaining monthly payments please contact me directly. This can be easily done but you must reach out to me directly.

If your tuition has already been paid in full and you need to make payment plan arrangements, please reach out to me directly.

We are looking forward to a memorable year for all of you!

Always,



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