

## **Agenda for the Selectboard Meeting Wednesday, February 13, 2019**

1. Approval of Agenda
2. Marion Cross School 5<sup>th</sup> Graders' Presentation re: Recycling (Discussion)
3. Public Comment (Discussion)
4. Paper Communications Sent to All of Norwich (Discussion/Action)
5. Consent Agenda (Action)
  - a. Correspondence
    - i. Quarterly Investment Report – Cheryl Lindberg
    - ii. Linda Cook – handout at 1/23/2019 mtg
    - iii. Stuart Richards
  - b. Warrants/Payables
  - c. Minutes – 1/23/2019
6. Town Meeting Presentation Planning (Discussion/Action)
7. Church St. Sidewalk Project – Status of Payment / Alternate Project (Discussion/ Action)
8. Organizational Meeting Discussion (Discussion/Action)
9. VLCT Self Governance Pilot Project (Discussion/Action)
10. Approve Certificate of Highway Mileage (Action)
11. Town Manager Report
12. Union Negotiations – possible executive session (Discussion/Action)
13. Town Manager Evaluation – possible executive session (Discussion/Action)
14. Future Meeting Agenda Items
15. End of Meeting Discussion
16. Adjournment

### **Next Meeting – February 27, 2019 at 6:30 PM**

***To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to [manager-assistant@norwich.vt.us](mailto:manager-assistant@norwich.vt.us) requesting to be placed on the Town Email List.***

TO : Norwich Select Board  
 From : Linda Cook  
 RE : Paper Communication to all of Norwich  
 DATE : 2/4/2019

### Paper communications sent to all of Norwich

I found an existing paper option for the Select Board to disseminate and update information to all of Norwich.

I spoke with Jen MacMillan from the Norwich Times about how to put information into the publication and at what cost.

Jen can come to our next Select Board meeting to discuss the details.

Options-

Half or full page (other options)

Cost

Formatting

One thought is to call it

Select Board Corner (other options)

May include

Projects updates

Events

5a.i

TOWN OF NORWICH  
QUARTERLY INVESTMENT REPORT  
12/31/2018

	<u>Rate/APY</u>	<u>12/31/18 Balances</u>	<u>Quarterly Interest</u>
<b>Mascoma Savings Bank:</b>			
Government Interest Checking-Operating/Recreation/Fish&Game/ Designated Funds	1.40%	\$ 2,039,977.73	\$ 7,416.60
Total MSB Cash on Deposit ~ 12/31/18		<u>\$ 2,039,977.73</u>	<u>\$ 7,416.60</u>
Less: Outstanding Checks		\$ (71,878.03)	
Payroll ACH		-	
Plus: Deposit in transit		15,390.70	
Cash on Balance Sheet ~ 12/31/2018		<u>\$ 1,983,490.40</u>	

Treasury Bill rates:  
26 week - 2.47%  
1 year - 2.57%

Wall Street Journal Prime = 5.5%

*Cheryl A Lindberg, Treas*  
Cheryl A. Lindberg, Treasurer

Handout  
at 1/23/19  
SB mtg.

To : Norwich Select Board  
From : Linda Cook  
Re : Financial Policy #31  
Date : 1/23/2019

Section 4.1 - changes

- a) reports to the SB, Treasurer + Finance Comm
- > b) For setting the tax rate in July, 1<sup>st</sup> report
- > next extension of up to 30 additional days
- > status of any encumbrances, outstanding payables

5a.iii

**Norwich Affordable Housing Inc.**  
PO Box 156, # 82 Elm Street  
Norwich, Vermont 05055  
Tel: 802-649-3928  
Fax: 802-649-3928

**Stuart L. Richards**  
Director

January 28, 2019

Dear Herb and Selectboard Members,

Norwich Affordable Housing Inc. (NAHI) is a Vermont registered non-profit which has 24 members who serve on its Advisory Committee (See Attached). All Advisory Committee Members are volunteers. On 5/21/18 NAHI entered into a contingent contract to purchase two contiguous parcels of land of 16.4 and 20.5 acres for \$280,000.00 for the express purpose of creating +/- 10 affordable housing units. There was an informal agreement between NAHI and Twin Pines Housing Trust (TPH) and its Executive Director, Andrew Winter that TPH would pursue permits including septic permits and funding for the project. On or about 10/1/18 the contract to purchase lapsed and the \$14,000.00 deposit made by NAHI was returned to NAHI because septic permits and funding had not been applied for or received. With the property Owner's permission TPH continued to attempt to do engineering and survey studies in an attempt to get septic permits for the project.

On December 20, 2018, 7 months after signing the original Agreement the Owner notified NAHI that TPH was not going to be going forward with the project because it did not "meet the economies of scale" TPH required because incomplete septic engineering studies showed that only 6-7 units of affordable housing could be created rather than 10 units.

In the last 40 years no new Senior Housing (24 existing units) has been created and only one new affordable home has been built in the last 25 years since Star Lake (14 units) was built. I believe that a project of 6-7 affordable homes is viable, notwithstanding that it would have been desirable to have a somewhat larger project that falls within the size range of what currently exists.

I further believe that Norwich has to start somewhere and that some new affordable housing will be preferable to no new affordable housing. This is an opportunity that I don't believe should be missed. If Norwich's Selectboard, Planning Commission and Affordable Housing Subcommittee and most importantly the people of Norwich desire this project to go ahead I believe it can be made to happen. Very importantly the owner of this property took the property off the market for an entire selling season without consummating a sale and going forward the owner will need to see a more robust commitment to making this happen.

It would be appreciated if the Selectboard could take up the following requests as part of their next agenda. These requests from the Norwich Affordable Housing Fund are minimal requests and subject to further investigation and finalization including additional costs.

In order to make the project viable:

1. A \$14,000 nonrefundable deposit to bind a new sales agreement.
2. \$10,000 to finish septic engineering to make sure additional units are not possible using pretreatment, composting or other advanced techniques and permit application for Vermont septic permits

3. \$5,000 to do architectural schematic drawings to apply for Norwich Zoning permit and permit fee.
4. \$5,000 Preliminary legal fees.

The passage of time is not the friend of this project so a speedy response will be much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "SLR", with a stylized flourish extending to the right.

**Stuart L. Richards**

**SLR: mtf**

## **Norwich Affordable Housing Inc. Advisory Committee**

**ANDREW WINTER** – Executive Director of Twin Pines Housing Trust since 2012. Over twenty plus years of experience as a developer, funder and investor in affordable housing projects. Manager of MassHousing. First manager of the Massachusetts Affordable Housing Trust Fund overseeing a \$20 million-a-year subordinate loan program for the development and preservation of affordable housing. Former member and Chair of the Hanover (NH) Affordable Housing Commission and Board of Directors for the Two Rivers Ottaquechee Regional Commission.

**Bill Bittinger** - Former Director of Twin Pines Housing Trust and developer of a dozen affordable housing communities including Starlake Village in Norwich and the soon to open Bridge & Main in White River Jct.

**Doug Wilberding** – Norwich native, connected to Norwich for over 50 years. Worked in affordable housing for non profits; understands the necessity of providing quality affordable housing to low and moderate income (LMI) households. Experienced with the Community Reinvestment Act (CRA) and has invested in over \$4 billion in real estate over his career.

**Daniel Richards** – CEO of Global Rescue, a medical and security advisory and crisis response company with more than a million members and 6 offices in 5 countries. Long experience in private equity managing, buying and selling companies. Grew up in Norwich. Board member of Global Wildlife Conservation and President of Crisis Services Company, a Vermont Captive insurance company

**Dan Fraser** – Owner/Manager of Dan & Whit's, raised in Norwich, active in community affairs, serving on many local boards.

**Mary Layton** - Norwich resident since 1970, teacher at a Thetford, small, personal independent elementary school, currently serving on the Norwich Selectboard.

**Cathy Girard** – Secretary of the Board of Norwich Senior Housing on the first Board of Directors from 1978-1981. Vice-president of the Board from 1981-1983, President from 1983-2003. Norwich resident since 1969 and the Upper Valley since 1966. Four children educated in the Norwich/Dresden schools.

**Bill Stetson** – Environmental advisor to three Vermont Governors, Sr. Fellow for climate, energy and water at Atlantic Council in Washington, DC, 30 year Norwich resident.

**Nancy Dean** - Norwich resident since 1961, organized and/or moderated Candidates' Nights, Selectman and Planning Commission member, decades as a Development Review Board member and justice of the peace, on the Boards of Civil Authority and Abatement, regional planning commissioner, assistant Girl Scout leader, Norwich Library employee and mother of five.

**Charlotte Metcalf** – Purchased first beautiful 15 acres in Norwich in 1994. Passionate about the Vermont landscape. Conserved over 300 acres. Proud to serve on the board of the Conservation Law Foundation of Vermont.

**Cheryl Lindberg** - Elected Treasurer of Norwich, School & Dresden; Lister; Trustee of Public Funds; Board member of Vermont Government Finance Officers Association(VTGFOA); 1st



Vice-President of New England States Government Finance Officers Association (NESGFOA); Co-Chair of Norwich Business Council; Treasurer- Hartford Area Chamber of Commerce Board of Directors; Norwich resident since 1983; raised three children; Retired 2017

**Frank Manasek** – Norwich resident for about 35 years, married to Anne Pearson. Son Jared went to Hanover High. Retired in 1998 and currently is an investor and grows apples.

**George Clark** - retired university professor of ecology and evolutionary biology, Norwich resident for more than 20 years; has been an active volunteer on numerous town committees for most of that time.

**Pamela Thompson Smith** - Retired business owner; former member of the Norwich Finance Committee; and current VITA volunteer.

**Ernie Ciccotelli** - Resident of Norwich since 1988. Attorney admitted in VT & NH. Town offices: Conservation Commission 1990-1994, Justice of the Peace & Board of Civil Authority since 1994; Lister, 2010-2013; Development Review Board since 2003.

**Warren Thayer** - Magazine editor/publisher, board member of the White River Council on Aging, Norwich meeting moderator, driver for Meals on Wheels. President of the Lions Club, Conservation Commission past member, fire department member. Volunteer in homeless shelters and soup kitchens in NYC.

**Norman Levy** - Retired physician and resident of Norwich since 1992. Worked at Dartmouth Hitchcock Medical Center as a staff

pathologist and Associate Professor of Pathology prior to retirement. Currently focused on promoting energy efficiency and renewable energy as a member of Norwich Energy Committee. Special interest extending these benefits to lower income residents of Norwich and surrounding communities.

**Kris Clement** – Long term resident of Norwich, entrepreneur, Dartmouth grad 1989, currently serving a 3 year term as a Norwich Lister.

**Sarah Reeves** - Norwich resident for 34 years. Co-designed and co-led landscaping of MC School after its remodeling. Member and sometime chair of the Conservation Commission for 10 years, focusing on inventories of the town's natural resources. Guided creation of Norwich's Informal Open Space Plan. Member Norwich Police Committee leading to community-based policing and the hiring of Doug Robinson as Chief of Police.

**Anne W. Silberfarb** - Served as chair of the boards of trustees of the United Way of the Upper Valley, the Montshire Museum of Science, Norwich Special Places, the Norwich Historical Society, the Vermont chapter of The Nature Conservancy and Vital Communities (a founding Board member). Anne has served on the Norwich Planning Commission and serves currently on the Norwich Historic Preservation Commission. A Norwich resident since 1966 and two children educated in the Norwich/Dresden schools

**Devon Voake** - Grew up in Norwich, recently moved back to town with her husband to raise their young son. Previously was a teacher and counselor in independent schools in Washington, DC and Weston, MA. Saw first-hand how powerfully positive it can be for young people to live and learn in intentionally economically

and culturally diverse communities.

**Beth Baras** - UV resident for 17 years, homeowner turned renter for the last 12 years. Single, senior aged woman with an M Ed, facing difficulties of finding affordable housing. I am the perfect target person in need of affordable housing also conscientious of the wonderful quaintness of living in Norwich.

**Jerry Ireland** – Moved to Norwich in 1977, and started my own company, Rightsizing, Inc which created software for large data bases. I volunteered over the years at the Norwich Pool, Lightning Soccer and Ford Sayre Academy.

**Stuart Richards** – Director, Norwich Affordable Housing Inc. Past Chair of Affordable Housing Committee, Past Sewer Committee Member, Past Planning Commission Member, Past real estate consultant to Twin Pines Housing Trust, Past Director of Ford Sayre Academy ski program. First private real estate developer at Killington ski area, real estate office owner and licensed Vermont broker since 1973. Senior Vice President at Global Rescue LLC.

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02/08/19  
12:35 pm

Town of Norwich Accounts Payable  
Check Warrant Report # 19-16 Current Prior Next FY Invoices For Fund (CITIZEN ASSISTANCE FUND)  
All Invoices For Check Acct 03(General) 02/13/19 To 02/13/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BUSINESS BUSINESS CARD	01/03/19	CITIZEN ASSISTANCE 01/03/2019	33-5-005702.00 CITIZEN ASSISTANCE	106.00	7312	02/13/19
Report Total				106.00		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*106.00  
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR

  
Roberta Robinson

TOWN MANAGER:

  
Herb Durfee, Town Manager

SELECTBOARD:

\_\_\_\_\_  
John Langhus                      Linda Cook                      Claudette Brochu                      John Pepper, Chair                      Mary Layton

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02/08/19  
12:35 pm

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Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
ANYTIME	ANYTIME CARPET CARE & CLE	01/23/19	FD-CLEAN APPARATUS BAY 234392	01-5-485302.00 REPAIRS & MAINTENANCE	1035.00	7310	02/13/19
ARC	ARC MECHANICAL CONTRACTOR	12/31/18	TH-ZONE VALVE & ACTUATOR 11248	01-5-706113.00 REPAIRS & MAINTENANCE	526.81	-----	--/--/--
BESTSEPT	BEST SEPTIC SERVICE, LLC	02/01/19	TS-FEBRUARY PORTA POT 14798	01-5-705500.00 PURCHASED SERVICES	130.00	7311	02/13/19
BROOK	BROOK FIELD SERVICE	01/03/19	DPW-TH-GENERATORS 31293	01-5-703511.00 REPAIRS & MAINTENANCE	275.38	-----	--/--/--
BROOK	BROOK FIELD SERVICE	01/03/19	DPW-TH-GENERATORS 31293	01-5-706113.00 REPAIRS & MAINTENANCE	275.37	-----	--/--/--
BUSINESS	BUSINESS CARD	01/16/19	TADMIN-MICROPHONE WOS5329	01-5-005611.00 OFFICE EQUIP	170.00	7312	02/13/19
CES	COMPETITIVE ENERGY SERVIC	01/24/19	DPW/FD/TH/TS-FUEL PROCURE 1405573	01-5-706103.00 HEATING	170.34	7313	02/13/19
CES	COMPETITIVE ENERGY SERVIC	01/24/19	DPW/FD/TH/TS-FUEL PROCURE 1405573	01-5-485234.00 HEATING	53.61	7313	02/13/19
CES	COMPETITIVE ENERGY SERVIC	01/24/19	DPW/FD/TH/TS-FUEL PROCURE 1405573	01-5-703503.00 PROPANE	279.02	7313	02/13/19
CES	COMPETITIVE ENERGY SERVIC	01/24/19	DPW/FD/TH/TS-FUEL PROCURE 1405573	01-5-705503.00 PROPANE	34.53	7313	02/13/19
CHADWICK	CHADWICK-BAROSS INC	01/25/19	DPW-FUEL CAP C31586	01-5-703403.00 PARTS & SUPPLIES	132.90	7314	02/13/19
CHILDCARE	CHILD CARE CENTER IN NORW	01/23/19	FIRST PAYMENT 18-19 OCT-DEC18	01-5-800324.00 CHILD CARE CTR IN NORWICH	1087.00	-----	--/--/--
CHILDSUPP	OFFICE OF CHILD SUPPORT	02/06/19	CHILD SUPPORT PPE1-26 2-9	01-2-001115.00 CHILD SUPPORT PAYABLE	489.84	7315	02/13/19
CINTAS	CINTAS CORPORATION	12/26/18	TH-MEDICAL CABINET 5012634007	01-5-706109.00 BUILDING SUPPLIES	42.14	7316	02/13/19
CINTAS	CINTAS CORPORATION	12/26/18	DPW-MEDICAL CABINET 5012634008	01-5-703515.00 ADMINISTRATION	43.29	7316	02/13/19
DEADRIVER	DEAD RIVER COMPANY	01/18/19	TH-478.1 GALL #2 FUEL 13189	01-5-706103.00 HEATING	1136.01	7317	02/13/19
DESMEULES	DESMEULES OLMSTEAD & OSTL	01/03/19	TADM-LEGAL EASEMENT 62655	01-5-005300.00 PROFESS SERV	240.00	7318	02/13/19
DESMEULES	DESMEULES OLMSTEAD & OSTL	02/01/19	TADM-LEGAL EASEMENT 62714	01-5-005300.00 PROFESS SERV	390.00	7318	02/13/19
EARTHLINK	EARTHLINK BUSINESS	02/01/19	FEBRUARY PHONE 136786100201	01-5-005531.00 ADMIN TELEPHONE	37.95	7319	02/13/19
EARTHLINK	EARTHLINK BUSINESS	02/01/19	FEBRUARY PHONE 136786100201	01-5-100531.00 TELEPHONE	37.95	7319	02/13/19
EARTHLINK	EARTHLINK BUSINESS	02/01/19	FEBRUARY PHONE 136786100201	01-5-200531.00 TELEPHONE	37.95	7319	02/13/19
EARTHLINK	EARTHLINK BUSINESS	02/01/19	FEBRUARY PHONE 136786100201	01-5-275531.00 TELEPHONE	71.30	7319	02/13/19
EARTHLINK	EARTHLINK BUSINESS	02/01/19	FEBRUARY PHONE 136786100201	01-5-300531.00 TELEPHONE	37.95	7319	02/13/19
EARTHLINK	EARTHLINK BUSINESS	02/01/19	FEBRUARY PHONE 136786100201	01-5-350531.00 TELEPHONE	37.95	7319	02/13/19
EARTHLINK	EARTHLINK BUSINESS	02/01/19	FEBRUARY PHONE 136786100201	01-5-425127.00 TELEPHONE	37.95	7319	02/13/19

02/08/19  
12:35 pm

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EARTHLINK	02/01/19	EARTHLINK BUSINESS FEBRUARY PHONE 136786100201	01-5-705505.00 TELEPHONE	35.72	7319	02/13/19
EARTHLINK	02/01/19	EARTHLINK BUSINESS FEBRUARY PHONE 136786100201	01-5-703505.00 TELEPHONE	46.59	7319	02/13/19
EVANSMOTO	01/22/19	EVANS GROUP, INC. DPW-500 GAL OF DIESEL 654012	01-5-703405.00 PETROLEUM PRODUCTS	1247.60	-----	--/--/--
EVANSMOTO	01/28/19	EVANS GROUP, INC. DPW-900 GAL DIESEL 654383	01-5-703405.00 PETROLEUM PRODUCTS	2204.64	-----	--/--/--
EYEMED	02/01/19	COMBINED INSURANCE CO OF FEBRUARY VISION INSUR FEB 2019	01-2-001126.00 VISION SERV PLAN-PAYROLL	161.06	7320	02/13/19
FAMILY	12/31/18	THE FAMILY PLACE 18-19-1ST QTR PAYMENT 5014	01-5-800350.00 THE FAMILY PLACE	1500.00	-----	--/--/--
GALLS	01/10/19	GALLS, AN ARAMARK COMPANY PD-2 PAIRS OF YAKTRAX 011694848	01-5-500582.00 UNIFORMS	77.77	-----	--/--/--
GATEWAY	01/25/19	GATEWAY MOTORS INC PD-EQ1 REPAIRS & INSPECT 34247	01-5-500306.00 CRUISER MAINT	1391.25	7321	02/13/19
GMPC	01/30/19	GREEN MOUNTAIN POWER CORP DPW-GARAGE ELECT 04695JAN19	01-5-703501.00 ELECTRICITY	546.95	7322	02/13/19
GMPC	01/29/19	GREEN MOUNTAIN POWER CORP DPW-JAN STREETLIGHTS 24926JAN19	01-5-703307.00 STREETLIGHTS	995.92	7322	02/13/19
GMPC	01/24/19	GREEN MOUNTAIN POWER CORP PD-BEAVER MEADOW SPEED 24966JAN19	01-5-500204.00 SPEED SIGNS	15.01	7322	02/13/19
GMPC	01/30/19	GREEN MOUNTAIN POWER CORP TH-JAN 19 ELECTRIC 34966JAN19	01-5-706101.00 ELECTRICITY	822.95	7322	02/13/19
GMPC	01/28/19	GREEN MOUNTAIN POWER CORP EMERG-TOWER POWER 35066JAN19	01-5-575233.00 TOWER POWER	56.69	7322	02/13/19
GMPC	01/30/19	GREEN MOUNTAIN POWER CORP TH-EV CHARGING STATION 48815JAN19	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	20.77	7322	02/13/19
GMPC	01/24/19	GREEN MOUNTAIN POWER CORP PD-RTE 10A SPEED SIGN 65726JAN19	01-5-500204.00 SPEED SIGNS	0.72	7322	02/13/19
GMPC	01/30/19	GREEN MOUNTAIN POWER CORP TADM-EVCHARGING STATION 92150JAN19	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	62.33	7322	02/13/19
GMPC	01/24/19	GREEN MOUNTAIN POWER CORP TH-BANDSTAND ELECT 95726JAN19	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	50.85	7322	02/13/19
GREENMTN	03/22/18	GREEN MOUNTAIN PLUMBING & TADM-SEPTIC LINE PUBLIC 37403	01-5-005300.00 PROFESS SERV	876.50	7323	02/13/19
GURMAN	02/07/19	GLENN GURMAN REC-PA KUA KUNG FU 2/7/2019	01-5-425200.00 INSTRUCTOR FEE	294.00	-----	--/--/--
HANOVER	12/14/18	HANOVER NH AMBULANCE SERV FD-AMBULANCE H18-1186	01-5-555903.00 AMBULANCE BILLS	94.30	7324	02/13/19
HANOVER	01/04/19	HANOVER NH AMBULANCE SERV FD-AMBULANCE H18-782	01-5-555903.00 AMBULANCE BILLS	25.29	7324	02/13/19
HANOVERTO	01/07/19	TOWN OF HANOVER FD-DISPATCHING 5565	01-5-555632.00 DISPATCH SERVICE	4924.66	-----	--/--/--
HARTFORD	12/31/18	TOWN OF HARTFORD PD-BROADBAND FOR MDC'S 9856	01-5-500535.00 VIBRS	126.92	-----	--/--/--
HAUN	10/01/17	HAUN WELDING SUPPLY, INC. DPW-CYLINDER RENTAL 0929529	01-5-703401.00 OUTSIDE REPAIRS	16.85	-----	--/--/--
HAUN	01/01/16	HAUN WELDING SUPPLY, INC. DPW-CYLINDER RENTAL N703486A	01-5-703401.00 OUTSIDE REPAIRS	7.79	-----	--/--/--

02/08/19  
12:35 pm

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
HAUN	02/01/19	HAUN WELDING SUPPLY, INC. DPW-CYLINDER RENTAL U027248	01-5-703507.00 SUPPLIES	15.58		
HAUN	02/01/19	HAUN WELDING SUPPLY, INC. DPW-CYLINDER LEASE 1 YEAR U045320	01-5-703507.00 SUPPLIES	340.48		
IRVINGOIL	01/30/19	IRVING ENERGY DISTRIB. & TS-47.3 GAL PROPANE 356499	01-5-705503.00 PROPANE	67.36		
IRVINGOIL	01/30/19	IRVING ENERGY DISTRIB. & TS-25.3 GAL PROPANE 356769	01-5-705503.00 PROPANE	36.03		
IRVINGOIL	02/01/19	IRVING ENERGY DISTRIB. & DPW-631.7 GAL PROPANE 553141	01-5-703503.00 PROPANE	899.54		
MASCOMA	02/08/19	MASCOMA SAVINGS BANK TAX OVERPAYMENT KICZA OVERPY	01-2-001148.00 TAX OVERPAYMENTS	828.34	7325	02/13/19
MAYER	02/05/19	MAYER & MAYER EMPLOYEE JUDGEMENT ORDER JAN 2019	01-2-001120.00 EMPLOYEE JUDGEMENT ORDER	75.00	7326	02/13/19
MILLER	01/07/19	MILLER AUTO GROUP DPW-06 DODGECLUTCH,AIRBAG 62449	01-5-703401.00 OUTSIDE REPAIRS	419.60	7327	02/13/19
MIS 1	02/08/19	LEAH MOSENTHAL REC-CIRCUS CAMP REFUND REFUND	01-2-003012.00 PREPAID RECREATION FEES	600.00	7328	02/13/19
MORTON	01/25/19	MORTON SALT, INC. DPW-99.56 TON SALT 5401759173	01-5-703201.00 SALT & CHEMICALS	7004.05	7329	02/13/19
NETTC	01/08/19	NEW ENGLAND TRUCK TIRE CE DPW-TIRE RETURNS 075943-07	01-5-703403.00 PARTS & SUPPLIES	-1860.00		
NETTC	01/15/19	NEW ENGLAND TRUCK TIRE CE DPW-TIRES 076241-07	01-5-703403.00 PARTS & SUPPLIES	3411.60		
NORHISTOR	01/31/19	NORWICH HISTORICAL SOCIET 2ND QTR PAYMENT 18-19 2ND QT	01-5-800315.00 NORWICH HISTORICAL SOC.	2000.00		
PATHWAYS	01/31/19	PATHWAYS CONSULTING, LLC FEMA-PROFESSIONAL SERV. 21463	01-5-703703.00 FEMA GRANT	4648.75	7330	02/13/19
PBA	02/05/19	NEW ENGLAND PBA, INC JAN 19 UNION DUES JANUARY 2019	01-2-001117.00 UNION DUES PAYABLE	621.00		
PRUDENTIA	02/05/19	PRUDENTIAL RETIREMENT SER JAN 2019 DEFERRED COMP 94005JANUARY	01-2-001116.10 ROTH PLAN 457	2991.81	7331	02/13/19
PUTTERMAN	01/24/19	PUTTERMAN ATHLETICS, LLC TH-FLOOR COVERING TAPE 0063998	01-5-706109.00 BUILDING SUPPLIES	325.00		
RICH	01/30/19	NEAL RICH DPW-BOOTS 01/30/2019	01-5-703311.00 UNIFORMS	149.99	7332	02/13/19
SIPLAY	02/07/19	SI PLAY LLC REC-REG FEES DEC/JAN 467145	01-5-425218.00 REGISTRATION FEES	241.00	7333	02/13/19
SWISH	01/25/19	SWISH WHITE RIVER, LTD TH-POLY LINERS W292982	01-5-706109.00 BUILDING SUPPLIES	439.00	7334	02/13/19
THOMEX	01/02/19	THOMSON EXAVATION DPW-TREE REMOVAL 29950	01-5-703309.00 TREE CUTTING & REMOVAL	500.00	7335	02/13/19
THOMEX	01/02/19	THOMSON EXAVATION DPW-TREE REMOVAL 30044	01-5-703309.00 TREE CUTTING & REMOVAL	500.00	7335	02/13/19
TILDEN	01/17/19	TILDEN ELECTRIC, PC FD-LIGHT DISCONNECT 22809	01-5-485302.00 REPAIRS & MAINTENANCE	210.00	7336	02/13/19
VMERS	02/05/19	VMERS DB JANUARY 2019 RETIREMENT JANUARY 2019	01-5-005126.00 VT RETIREMENT	967.89	7337	02/13/19
VMERS	02/05/19	VMERS DB JANUARY 2019 RETIREMENT JANUARY 2019	01-5-100126.00 VT RETIREMENT	702.37	7337	02/13/19


02/08/19  
12:35 pm

Town of Norwich Accounts Payable  
Check Warrant Report # 19-16 Current Prior Next FY Invoices For Fund (General)  
All Invoices For Check Acct 03(General) 02/13/19 To 02/13/19

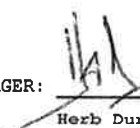
Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-200126.00	641.68	7337	02/13/19
		JANUARY 2019		VT RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-300126.00	107.33	7337	02/13/19
		JANUARY 2019		VT RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-350126.00	441.94	7337	02/13/19
		JANUARY 2019		VT RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-425126.00	459.80	7337	02/13/19
		JANUARY 2019		VT RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-500126.00	320.98	7337	02/13/19
		JANUARY 2019		VT RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-555125.00	402.64	7337	02/13/19
		JANUARY 2019		VT RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-703126.00	2991.28	7337	02/13/19
		JANUARY 2019		RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-704126.00	651.68	7337	02/13/19
		JANUARY 2019		RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-2-001111.00	6833.41	7337	02/13/19
		JANUARY 2019		VEMRS GRP B PAYABLE			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-5-500126.00	2458.94	7337	02/13/19
		JANUARY 2019		VT RETIREMENT			
VMERS	02/05/19	JANUARY 2019 RETIREMENT		01-2-001113.00	3375.82	7337	02/13/19
		JANUARY 2019		VEMRS GRP C PAYABLE			
VTMUNI	02/01/19	LIST-ASSESSOR JANUARY		01-5-300300.00	3514.34	-----	--/--/--
		1123		PROFESS SERVICES			
VTTRANS	02/08/19	FD-2019 FORD 550		01-5-555530.00	53.00	7338	02/13/19
		19FORDF550		EQUIPMENT MAINTENANCE			
WEBSTER	01/31/19	DPW-EXCAVATOR ICE JAM		01-5-703215.00	500.00	7339	02/13/19
		5257		OTHER PROJECTS			
Report Total					71300.80		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*71,300.80  
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR

  
Roberta Robinson

TOWN MANAGER:

  
Herb Durfee, Town Manager

SELECTBOARD:

John Langhus

Linda Cook

Claudette Brochu

John Pepper, Chair

Mary Layton



DRAFT Minutes of the Selectboard Meeting of  
Wednesday, January 23, 2019 at 6:30 pm

5c

Members present: John Pepper, Chair; Claudette Brochu, Vice Chair; Linda Cook; John Langhus; Mary Layton; Herb Durfee, Town Manager; Miranda Bergmeier, Assistant to the Town Manager.

There were about 12 people in the audience.

Also participating: Linda Gray, Demo Sofronas, Omer Trajman, Cheryl Lindberg, Don McCabe, Lynnwood Andrews, Jack Cushman, Norman Levy, Bob Gere, and Roger Arnold.

1. Approval of Agenda. Selectboard (SB) members agreed to proceed with the agenda as drafted.
2. Public Comment. No public comments were offered.
3. Selectboard Annual Report. SB members viewed and discussed the draft report prepared by Pepper. SB members made various suggestion for edits and agreed that Pepper would type up the edits, provide the revised report to SB members, and then submit the report for inclusion in the FY18 Town Report. Cook **moved** (2<sup>nd</sup> Langhus) to accept the report prepared by John Pepper and authorize Pepper, if needed, to complete the report based on the Selectboard discussion at their 1/23/2019 meeting, and provide feedback by 1/25/2019. **Motion approved unanimously.**
4. Selectboard Financial Policy #1 – Approve Amendments. Layton summarized the suggested revisions of the SB Financial Policy #1, based on work done by Layton and Cook. Cook introduced to the meeting some handwritten notes of suggested edits (which will be included with SB correspondence for the next SB meeting). Layton **moved** (2<sup>nd</sup> Langhus) to approve Selectboard Financial Policy #1, as recommended for amendment. After some discussion, Layton withdrew the motion and Langhus seconded the withdrawal. SB members declined to act on this matter and instead will refer the policy draft to the Finance Committee for their input and they will report back to the SB.
5. FYE 2020 Budget. Durfee summarized the latest changes to the budget, as included in the SB packet for 1/23/2019. The budget total as proposed is \$4,226,793, which represents at 6.12% spending decrease from last year and will result in a 1.25% Town tax decrease. Langhus said that he proposes adding an administrative staff person to handle communications for the Town and grant writing. Cook expressed opposition to this idea because the department heads are already writing and obtaining grants. Also, the other functions can be done by existing staff members. Brochu agreed that she does not want to add a staff person at this time. Layton said she is not in favor of adding a staff person and that such a person would wear a lot of different “hats”. Pepper said that in the “regular” world, adding this kind of position makes sense. Pepper asked for Durfee’s input. Durfee said that the communications director positions he found listed in Vermont averaged \$80,000 salary and up. Durfee agrees that having someone to handle communications would be good, and that a grant writer would help capitalize on grant opportunities, but would not necessarily pay for the position salary. Langhus asked how much time the town manager spends in handling communications/outreach. Durfee said he usually does not have any time to do press releases. Langhus **moved** (2<sup>nd</sup> Layton) to recommend to the voters a FYE 2020 Town budget of \$4,226,793 exclusive of outside appropriations and other monetary articles. During discussion, Durfee said that Colleen Hammond has resigned her position effective January 31, 2019 and also Roberta Robinson has announced her intention to retire no later than June 30, 2019. Durfee suggested that, instead of

hiring a replacement for Hammond, he would hire a new finance director and have that person overlap with Robinson for transition purposes. Durfee suggested that the Board of Listers would hire their own part-time assistant. At this point, Langhus amended (2<sup>nd</sup> Brochu) his motion to add \$45,000 in order to cover a potential increase in staff insurance costs resulting from hiring a new person, resulting in a revised Town budget amount of \$4, 271,793. **Motion passed 4 to 1 (no- Cook).**

6. a. Special Article Discussion/Approval. Langhus **moved** (2<sup>nd</sup> Layton) to include Articles 8, 9, and 10 in the 2019 Town Meeting Warning, as drafted in the SB packet with the exception of updating the number in Article 8 to \$4,271,793 and the number in Article 10 to \$3.5 million, and to change the work “authorize” in Article 10 to “reauthorize”. **Motion passed unanimously.**

b. Non-Binding Article Petitions. Langhus read aloud the proposed non-binding Articles 34 and 35, which call for the Town to reduce its use of fossil fuels by 5% per year, and for local climate protection and resilience strategies to be a principal theme of the next Town Plan. Langhus also read aloud a proposed Article 36, which would authorize the allocation of \$50,000 from the Conservation Commission Designated Fund for conservation easements to establish a trail network for public use. The following residents spoke in favor of Articles 34 & 35: Don McCabe, Lynnwood Andrews, Jack Cushman, Norman Levy, Bob Gere, Linda Gray, and Roger Arnold. Langhus **moved** (2<sup>nd</sup> Layton) to include in the Town Meeting Warning Articles 34 and 35, non-binding petitioned articles, and to include a new Article 36 regarding initial work to develop a commuter trail network in Norwich with \$50,000 from the Conservation Commission Designated Fund, and to renumber the subsequent articles in the 2019 Town Meeting Warning. **Motion passed unanimously.**

c. Approve Warning. Langhus **moved** (2<sup>nd</sup> Layton) to approve the Town portion of the 2019 Town Meeting Warning, as amended, and to include the school district article information, when provided to the Town Clerk’s office. **Motion passed unanimously.**

7. Approve Additional Purchase of Winter Sand. Layton **moved** (2<sup>nd</sup> Brochu) to approve the purchase of additional winter sand from Twin State Sand & Gravel, per the purchase order dated 1/15/2019. **Motion passed unanimously.**

8. Consent Agenda. Brochu **moved** (2<sup>nd</sup> Layton) to approve the consent agenda. **Motion passed unanimously.**

9. Sidewalk Plow Employee Request to Include VMERS. Durfee explained that the person we hired part-time to plow sidewalks has worked many hours for the Town. Durfee learned recently that the employee’s hours working for the Norwich Fire District had been reduced an equivalent amount when the employee temporarily moonlights for the Town. Because of this decrease in Fire District wages, the employee’s VMERS contribution by the Fire District had also been reduced. Durfee said the employee has been doing an excellent job on the sidewalks. Layton **moved** (2<sup>nd</sup> Langhus) to authorize an increase in compensation to include contribution by the Town of Norwich to the sidewalk plow employee’s VMERS plan in an amount appropriate to said employee’s wage and VMERS plan parameters. After brief discussion, Langhus said he thought this was a reasonable request and the Town Manager has the authority to do this as part of his usual job duties, without the need for SB approval, which is why Langhus will not vote for the motion. **Motion passed 3 to 2 (no- Brochu and Langhus).**

10. Union Negotiations Update. Langhus **moved** (2<sup>nd</sup> Layton) to find that public discussion of a labor relations agreement with employees would clearly place the public body at a substantial disadvantage. **Motion passed unanimously.** Langhus **moved** (2<sup>nd</sup> Layton) to enter executive

session under 1 VSA §§ 313(a)(1)(B) in order to discuss a labor relations agreement with employees and to include the Town Manager. **Motion passed unanimously.**

The Selectboard moved into executive session at 9:39 pm.

Langhus moved (2<sup>nd</sup> Layton) to enter public session. **Motion passed unanimously.**

At 9:44 pm the Selectboard moved into public session.

11. Future Meeting Agenda Items. SB members agreed to the following as agenda items for the next meeting:

- Internal Controls
- Selectboard Goals
- Communications Committee
- Affordable Housing Fund Criteria
- Town Manager Performance Review
- Union Negotiations Update – possible executive session
- Marion Cross School 5<sup>th</sup> Grade Class Presentation re: Recycling

At 9:48 pm, Langhus moved (2<sup>nd</sup> Layton) to adjourn. **Motion passed unanimously.**

Meeting adjourned at 9:48 pm.

By Miranda Bergmeier

Approved by the Selectboard on \_\_\_\_\_, 2019

\_\_\_\_\_  
John Pepper  
Selectboard Chair

Next Meeting – February 13, 2018 – Meeting at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

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**Miranda Bergmeier**

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**Subject:** FW: Selectboard Draft Minutes for 1-23-2019

**From:** claudette brochu [<mailto:cbrochu30@gmail.com>]

**Sent:** Tuesday, February 05, 2019 8:38 PM

**To:** Miranda Bergmeier; John Pepper; John Langhus; Mary Layton; Linda Cook; Herb Durfee

**Subject:** Re: Selectboard Draft Minutes for 1-23-2019

Addition to minutes:

Under #5-budget. Add sentence : "No action was taken on the Langhus proposal." Place immediately before the motion.

C

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Town of Norwich, Vermont



CHARTERED 1761

John Pepper, Chair  
Norwich Selectboard

February 1, 2019

Tina M. Bohl, Project Manager  
VTrans Municipal Assistance Bureau  
1 National Life Drive  
Montpelier, Vermont 05633

RE: Norwich STP SRIN(14) Church Street Sidewalk

Dear Tina,

The Town of Norwich wishes to continue to see the current Safe Routes to School sidewalk project through completion. The Town understands that it is responsible for procuring a new design consultant in compliance with the Municipal Assistance Bureau procurement process or, as previously outlined, directly with RSG, Inc. We understand that VTrans will also need to approve any plan before moving forward. The Town also acknowledges that any work done on phases prior to Right of Way negotiations will not be eligible for reimbursement through the Safe Routes to School Grant program. It is expected that Right of Way clearance will be obtained by December 1, 2019.

The Town of Norwich also understands that the work completed as part of other grants may not be eligible for credit toward the amount owed to the Vermont Agency of Transportation as part of the Safe Routes to School Grant. The amount owed currently is \$65,847.74 which reflects the federal funds expended on this project. Should a properly approved plan not be obtained by December 1, 2019, this amount will be paid in three equal installments of \$21,949.25 no later than December 15 of each of the years 2019, 2020, and 2021.

Thank you for your continued consideration in our last attempt to make this important project work for our Town and citizens.

Sincerely,

John Pepper  
Selectboard Chair

cc: Derek W. Kenison, VTrans  
Norwich Selectboard  
Herbert A. Durfee, III, Town Manager  
Rod Francis, Planning & Zoning Director

**Town of Norwich Selectboard  
Rules for Conduct of Regular and Special Meetings**

Whereas, the Selectboard is the governing body of the Town; and  
Whereas, the Selectboard is charged by law with the general supervision of the affairs of the Town;  
and Whereas, the Selectboard is required by law to make decisions in public, unless statutorily  
exempted; and Whereas, the public is entitled to a reasonable opportunity to express its opinion on  
matters considered by the Selectboard so long as order is maintained; and  
Whereas, the Open Meeting Law provides that public comment shall be subject to reasonable rules  
established by the Chair; the Norwich Selectboard hereby adopts the following rules and procedures:

1. Meetings shall be chaired by the Chair of the Selectboard, duly elected at the Selectboard's organizational meeting, or in his or her absence, by the Vice-Chair. In the absence of both the Chair and the Vice-Chair, the meeting shall be chaired by a chair pro tempore, to be selected by the Selectboard.
2. A majority of the Selectboard shall constitute a quorum. Absent a quorum the only action, which may be considered, is a motion for a recess or adjournment.
3. At each meeting, there shall be reasonable time reserved for public comment concerning items not on the agenda.
4. Each meeting shall have an agenda:
  - 4.1. Board members and the town manager may propose agenda items at a prior meeting or by email, subject to the approval of two other members.
  - 4.2. Members should submit supporting information for inclusion in the packet by 9 am three business days before a meeting, where practical.
  - 4.3. The Chair finalizes the order of the agenda by noon three business days before a meeting, when practical.
  - 4.4. Changes may be made by consensus or by a vote of the Board at the beginning of regular meetings.
  - 4.5. Material introduced after the packet has been finalized shall be included in a subsequent packet for the record.
  - 4.6. Appointments and hearings may be allotted specific times.
  - 4.7. The Selectboard may invite members of the public, other local officials, or those who have business with the Town to join them at a regular or special meeting.
  - 4.8. Those who wish to be added to the agenda shall contact the Town Manager in advance to arrange for a time to be approved by a majority of the board.
  - 4.9. At special meetings, only those items on the agenda may be discussed.
5. All business shall be conducted in the same order as it may appear on the agenda, except that by majority consent, the Chair may alter the order of items to be considered and/or the time allotted.
6. Public comment on issues discussed by the Selectboard may be offered during the meeting with the permission of the Chair. The Selectboard shall apply consistent time limits to all whom they recognize to speak.
7. The Chair shall rule on all questions of order or procedure. A majority of the board may overrule the chair as a point of order.
8. Meetings may be recessed to a time and place certain.
9. The Chair shall enforce these rules as required by 1 V.S.A. § 312(h).
10. These rules shall be made available at all meetings, and procedures for public comment shall be reviewed at the beginning of all meetings. It shall be the responsibility of individual Selectboard members to provide written revisions of draft condensed Selectboard minutes to the Town Manager's Office by close of business on the day before the meeting in which those minutes are expected to be approved. These revisions will be copied and distributed to Selectboard members for the meeting.
11. These rules may be amended by majority vote of the Selectboard, and such rules must be adopted annually at the organizational meeting.

Adopted by Selectboard March 7, 2018

January 30, 2019

To Vermont City Councils, Select Boards, Boards of Trustees:

Over 70% of the roads in Vermont, about 11,382 miles, are maintained by Vermont cities, towns and villages. Our municipalities are facing a crisis in the upkeep of highway infrastructure as needs far outweigh the financial resources available to address the problem.

Over the past 10 years, the general state aid to highways transferred from the state to Vermont municipalities has remained static, forcing towns to increase already high property tax burdens to address highway infrastructure needs. The stress on the property tax has been exacerbated as municipal budgets are forced to address more and more issues, such as the clean-up of Lake Champlain and storm water runoff, in general.

As a means to offer a solution to this problem that is almost universally understood, a proposal is being contemplated which would increase the taxes on gasoline and diesel fuel by 4 cents per gallon. Some have suggested the tax should be tied to the retail price of the fuels, dropping off if the price per gallon exceeds, for example, \$3.00 per gallon. Others have suggested the tax should be implemented and then stay in place for 5 years when it would automatically “sunset”, unless an analysis of its economic impacts and its efficacy in improving highway infrastructure indicated it should stay in place.

At this time we are not certain how much revenue might be generated if this tax was implemented, but it appears it may be more than \$10 million annually. The best means to distribute this money to municipal governments appears to be through the formula which distributes general state aid to highways. As such, this revenue would not fund a grant program, but it would make more “unrestricted” dollars available to municipal highway budgets.

In order to ensure that the additional revenue was actually spent to improve municipal highway infrastructure, it might be necessary for municipalities to file a report with VTrans each year showing how the additional funds were spent and what infrastructure improvements were made with the money. It is very important that these additional revenues are not used to simply “buy down” the property tax rates in our municipalities, so a reporting requirement may be a small price to pay if municipal officials can secure this new tax in the legislature.

If you, the elected officials in your municipality, believe more funding is needed to address failing highway infrastructure and you would like to see the revenues generated by broad based fuel taxes rather than through the property tax, please help to support this proposal. At the very least, send an e-mail to the select board members listed below indicating that your legislative body approves this concept. If possible, send a letter to your state representatives, state senators and to the chairpersons of the House and Senate Transportation Committees to show support. **Best yet, bring your letters in person to the state house when you come to VLCT’s Local Government Day on February 14<sup>th</sup>.**

If we can pack the committee room with like-minded local officials who are passionate about fixing the failing infrastructure that we constantly hear about, perhaps we can get the legislature to do something to help our cause. The particular details about the size of tax, how long it should be in place and how the additional revenues can be distributed can be worked out later. **We need to show the legislature and the governor now that we need their help to get this job done.**

Sincerely,

Christopher Viens, Waterbury Select Board  
[cpviens@gmail.com](mailto:cpviens@gmail.com)

John Freitag, Strafford Select Board  
[jfreitag@straffordvt.org](mailto:jfreitag@straffordvt.org)



Published on *Vermont League of Cities and Towns* (<https://www.vlct.org>)

[Home](#) > Municipal Action Paper No. 1: Fostering Freedom for Municipalities to Thrive: Self-Governance in 2018

## Municipal Action Paper No. 1: Fostering Freedom for Municipalities to Thrive: Self-Governance in 2018

*“In a society in which people are becoming increasingly alienated from the political process, local government remains the most realistic opportunity for participation, but you can’t create that if a city has no power” – Hon. Bernie Sanders, Mayor of Burlington, Vt., New York Times, November 1, 1987.*

Vermont has had a long and often contentious relationship between the state and local governments whose inhabitants created first the nation and then the state of Vermont. And while that history is both important and instructive, we rely solely on the customs of the past to carry us into the future at our peril. We Vermonters must be intentional in our design of the local/state government relationship. We have not been deliberate in our design of that relationship in recent years. In fact, we lag behind several states that have re-calibrated the relationship between state and local governments to ensure that cities and town are empowered to design and implement innovative and effective programs.

**Dillon’s Rule – Where did that come from?** John Forrest Dillon was a justice of the Iowa Supreme Court from 1864 to 1869. He served a scant two years as chief justice on that court before President Ulysses S. Grant appointed him to the U.S. Circuit Court (the Eighth Circuit) in 1869. In 1868, this obscure justice from a state nowhere near Vermont, authored Dillon’s Rule, which states “municipal corporations owe their origin to, and derive their powers and rights wholly from, the legislature. ... As it creates so may it destroy. If it may destroy, it may abridge and control.” That flowery language all boils down to the concept that towns are creatures of the state, enabled to do only those things they are specifically given permission to do. Thank you, Judge Dillon.

Between 1749 and 1764 – well before Dillon turned up and before the first Vermont Constitution was enacted in 1777 – New Hampshire Colonial Governor Benning Wentworth created most of the towns in Vermont. The 1793 Vermont Constitution, which largely continues in effect today, was enacted two years after Vermont, the 14<sup>th</sup> star of the American flag, was admitted to the union. That’s 55 years before the Iowa was admitted to the Union and 75 years before Justice Dillon’s proclamation of his rule.

Iowa Chief Justice Dillon still wields a stranglehold on local governments in some of the most conservative states in the nation ... as well as in Vermont.

**Power in Vermont.** In cities and towns, all the puzzle pieces of effective government – public safety, emergency management, transportation, land use, economic development, water, and environmental quality – must fit together. Yet power in Vermont is held not by town selectboards or city councils but by the state legislature. Vermont does not have initiative, referendum, or home rule provisions. It has neither a regular schedule for re-visiting the state Constitution nor a robust tradition of considering constitutional amendments, as is the case in many other states. Essentially, all governance power is lodged in the 180-member



legislature and the governor, all of whom who are elected biennially. In some election years, many legislators face no opposition. (Such is the case this year.) Thus, despite its tradition and reputation of direct democracy and robust local control, Vermont has one of the most centralized governments in the country.

*Black's Law Dictionary, Eighth Edition*, defines home rule as a state legislative provision or action that allocates a measure of autonomy to a local government, conditional on its acceptance of certain terms. Vermont's local governments have none of that. Instead, municipalities must find ways to implement mandates from the legislature and state administration, whether funded or unfunded. They must devise and effect solutions to problems in real time.

**Municipal Governance Charters.** One way that a municipality may implement solutions to local problems is by voting for a governance charter and securing approval from the legislature. Fifty-seven cities and towns and 24 incorporated villages have adopted municipal governance charters and gained that legislative approval. Charters enable municipalities to deviate from general statute in specific instances when, after adoption by the voters, the amendment has been reviewed, frequently amended, and finally approved by the legislature. Once legislators have commenced reviewing a governance charter, they may amend any part of it they choose.

There are more effective and efficient ways for municipalities to incorporate voter-approved governance changes than seeking and awaiting permission from the legislature. Many other states have taken on this issue in recent years by reaching compromises that recognize the unique needs of municipalities, citizens' expectations for quick resolution to problems, and municipal determination to improve results and develop innovative policy solutions to the 21<sup>st</sup> century challenges of governing.

Vermont's record, to the contrary, is abysmal. The legislature continuously ignores bills that address the process for amending charters or expand the authority of municipalities. Different approaches to providing municipalities with some self-governance authority have been offered in the form of bills, constitutional amendments, and House Resolutions, to absolutely no avail. Frequently, the few legislators intrepid enough to offer them have been roundly criticized by their colleagues. The reins of power are hard to give up.

**Local Governments: Laboratories of Innovation.** Rutland's Project Vision [1] breaks down barriers and addresses opioid addiction by involving public safety, corrections, and human services to reduce adverse impacts on the community and, in so doing, showing the way for the Governor's Opioid Coordination Council [2]. Municipalities are implementing the six pillars of the Taskforce on 21<sup>st</sup> Century Policing: building trust and legitimacy, investing in community policing, officer training, education and safety, and reducing crime. Five cities and towns have developed stormwater utilities to manage runoff on a community-wide basis, providing models for the state. Towns welcome and provide both venues and infrastructure for farmers' markets, community supported agriculture enterprises, craft breweries, cheese making, and farm to table restaurants, all of which rely on and contribute to a sense of place where local enterprises can thrive.

**Effecting Constructive Change.** We live locally and globally at the same time. The dysfunction of government at the highest levels is always before us. This spring, as the legislature and governor struggled to adjourn the special legislative session, we witnessed Vermont-style disarray. Local government's accomplishments sometimes take longer to be recognized.

In 2018, when more than half of Vermont's population resides in cities and towns where voters have approved charters governing themselves and the legislature has agreed, it is high time to accord those municipalities – some of the oldest in the nation and long pre-dating Justice Dillon – a measure of self-governance.

**Municipal Self Governance – Enshrining the Freedom to Thrive.** In remarkably creative ways, other states have established some form of constitutional or legislative home rule. Even the most restrictive states allow voters to amend their governance charters under the framework of general laws, without legislative oversight. A common approach is to reserve in the state's constitution those powers that are wholly municipal

in character, and not denied by general law or charter. Another way is to grant full home rule authority to municipalities with a certain population or that have a particular form of government. Texas provides charter cities or towns with populations of more than 5,000; Washington's constitutional Home Rule provision has been augmented with a Legislative Optional Municipal Code since 1967.

In 2007, West Virginia instituted an innovative approach by establishing the Municipal Home Rule Pilot Program and the Home Board. Municipalities in the program could implement changes in all matters of local governance without regard to state laws or rules as long as the changes did not violate the U.S. Constitution, the West Virginia Constitution, federal law, or state laws regulating controlled substances or criminal activity. Four cities were approved in the pilot program. In 2012, a legislative auditor report recommended extending the program to all Class 1, 2, and 3 municipalities and concluded that "the Municipal Home Rule Pilot Program has been effective in improving local governance and broad based home rule should be extended statewide." In 2013, legislation provided for 20 additional municipalities to join the Phase II pilot program. "The [West Virginia] Legislature found that the program brought innovative rules and novel municipal ideas to the local communities that participated in the program, and that it afforded participating municipalities greater flexibility to operate in a more cost-effective, efficient and timely manner." In 2015, the West Virginia Legislature expanded the program to 30 Class 1, 2, and 3 municipalities as well as four Class 4 municipalities and amended the functions of the Home Rule Board.

Changing times demand that Vermont's legislature rethink its habitual opposition to a legal theory that was established in the 1800s and remains mired in the past. Vermont's laws must foster the freedom for communities to thrive – to develop new, creative, and successful resolutions to problems particular to themselves. Thoughtful and measured approaches to home rule have been enacted throughout the country. It is time for the Vermont Legislature to allow the resourceful residents of Vermont's cities and towns to chart their own courses.

#### **VLCT supports**

1. local decision making, including the adoption of fees and taxes;
2. full implementation of municipal governance charter provisions following adoption by local voters and a home rule amendment to the Vermont Constitution;
3. delegation of administrative authority from state agencies to municipalities when they demonstrate the ability to effectively implement priorities.

Contact Karen Horn at [khorn@vlct.org](mailto:khorn@vlct.org) [3].

#### **Links**

[1] <http://projectvisionrutland.com/>

[2] <http://www.healthvermont.gov/response/alcohol-drugs/governors-opioid-coordination-council>

[3] <mailto:khorn@vlct.org>

State of Vermont  
Division of Policy, Planning and Intermodal Development - Mapping Section  
1 National Life Drive  
Montpelier, VT 05633-5001  
<http://vtrans.vermont.gov>

Telephone: 802-828-3666  
Email: [Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)

Agency of Transportation

RECEIVED  
JAN 16 2018

January 2019

BY: .....

Chair, Selectboard  
Norwich, c/o Town Clerk  
PO Box 376  
Norwich, VT 05055

TO: TOWN / CITY / VILLAGE CLERK AND SELECTBOARD / ALDERMEN / TRUSTEES

Enclosed is your 2019 **Certificate of Highway Mileage**. This Certificate must be completed in order to determine your town's share of state aid for town highways for Fiscal Year 2020, and to ensure that your Town Highway Map remains current. Please note there will be no additional opportunities to submit town highway changes before the 2019 statutory deadline for mapping all Class 1, 2, 3 and 4 Town Highways and Legal Trails, as specified in 19 V.S.A. § 305(c).

Changes in mileage or highway classification, including any additions, alterations, or discontinuances made by your selectboard this past year, should be entered on this certificate. If there are changes that occurred before this past year that we have not shown on the Town Highway Map, please let us know so we can update our maps.

In filling out the Mileage Certificate, it is important to:

- >> Enter mileage and classification changes on PART I and PART II of the Certificate.
- >> Provide supporting documentation sufficient for the Mapping Section to:
  - Map the change
  - Verify the mileage
  - Demonstrate the change was made according to State statute
- >> If you have no changes, you may simply check the box in PART II of the Certificate.
- >> Always sign Part III - Town Clerk, Selectmen, etc.

Please refer to the enclosed instructions, checklist, and guidelines as needed. We have also included a reduced size copy of your current Town Highway Map and a Certificate of Completion and Opening should you need it to document new town roads. Additional information and copies of these enclosures can be found online: <http://vtrans.vermont.gov/planning/maps/mileage-certificates>.

To effectively process all the mileage certificates in a timely manner and to assure the completion of the mileage summaries, it is important that towns submit the certificates on time. **Certificates must be postmarked on or before February 20, 2019. Certificates that are postmarked after February 20, 2019 may not be processed.**

After the Agency has approved and signed the certificate, we will send you a copy. Please contact me if you have any questions.

Sincerely,

*Kerry Alley*

Kerry Alley  
Mileage Certificate Specialist

Enclosures



District 4  
Certcode 1411-0

**CERTIFICATE OF HIGHWAY MILEAGE  
YEAR ENDING FEBRUARY 10, 2019**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2019 to:  
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section  
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of NORWICH in WINDSOR County  
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,  
added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	14.550				0.000
Class 3	61.22				5.220
State Highway	18.367				0.000
<b>Total</b>	<b>94.137</b>				<b>5.220</b>
* Class 1 Lane	0.000				
* Class 4	19.13				0.000
* Legal Trail	2.76				

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. **NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
2. **DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
3. **RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
4. **SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below.

**PART III - SIGNATURES - PLEASE SIGN.**

Selectmen/ Aldermen/ Trustees Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

T/C/V Clerk Signature: \_\_\_\_\_ Date Filed: \_\_\_\_\_

Please sign ORIGINAL and return it for Transportation signature.

**AGENCY OF TRANSPORTATION APPROVAL:** Signed copy will be returned to T/C/V Clerk.

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Representative, Agency of Transportation



# NORWICH RECREATION DEPARTMENT

Jill Kearney Niles - Director

649-1419; Ext. 5

[Recreation@norwich.vt.us](mailto:Recreation@norwich.vt.us)

## JANUARY 2019 - MONTHLY RECREATION REPORT

**Recreation Program Update:** Many exciting youth basketball games were happily observed. The basketball season is going strong with wonderful volunteer coaches for all our Norwich teams. The weather this month has been a bit of a challenge but regardless, we have managed to get almost all of our games and practices in. Details for most of our Mud Season activities were confirmed and coaches are in place. Work continues on securing appropriate practice spaces and setting things up for on-line registration.

**Meetings & Conference:** We had a good Recreation Council meeting on the 15th with the discussion mainly focused on winter activities. A productive baseball meeting followed on Martin Luther King Day, at which Mud Season baseball offerings as well as a plethora of Spring Baseball details were decided and confirmed. I took part in the Northern New England Recreation and Parks Conference and got everything I could from this last professional educational experience. There were excellent, inspiring speakers and sessions throughout the conference.

**Event:** We held our annual Recreation Council/ MCS PTO Skating Party on Friday, January 18th and were thrilled to have a record turn-out. Please see attached pictures. The exact number of attendees is hard to pin down but we went through over 300 cups, serving hot chocolate and cider. Many thanks to the "Norwich Farm Creamery" for donating and serving their delicious hot chocolate. We couldn't hold this event without all the help from the PTO who did a wonderful job recruiting donations of lots of tasty snacks and treats for the skaters.

**Volunteers keeping up Winter Facilities:** Kristin Close is doing a wonderful job as the 'Head Hoser' for the rink again this year and 'The Hosers' had the rink in perfect shape for the party, as this highlight of the skating season fell on a lovely afternoon for it. Gered Dunne and Eric Picconi continue to lead the group doing the ski tracking at Huntley this season. Thanks to all 'The Hosers' and Ski Trackers who frequently have to get out there in the worst stormy, cold weather to keep things up so nicely.

**Miscellaneous:** All the applications are now in for the position of Norwich Recreation Director. Herb and the Interviewing Committee will be going through them and holding interviews in February. The final candidate and I will have an overlap month during March so that he or she will have an orientation to the position and duties.

Respectfully submitted by,

Jill Kearney Niles





## Public Works Department

### Monthly Report for January 2019

#### Public Works Dept

January 2019 was the fourth largest snowfall month on record as reported on WCAX Channel 3. Consequently the crew got very little sleep with plowing, treating, retreating and picking up snow. The month required the crew to perform winter maintenance duties on 17 of the 31 days in January. The crew turned in a herculean effort to keep the roads safe for the travelling public.

With November 2018 also setting the record for snowfall (according to WCAX), the winter has demanded additional resources for winter sand, salt and overtime. The Director received approval to purchase 1000 cy of winter sand as the sand pile was nearly depleted. The entire winter season salt budget is nearly expended and Highway Dept overtime budget is exhausted.

With February 1 representing the approximate midpoint of the typical winter, it is expected additional salt and winter sand will be required to complete winter maintenance duties.

#### Public Works Garage (PWG)

The Director continued with repairs/upgrades at the PWG. Tasks undertaken were as follows:

1. The Director contracted with D&M Petroleum who finally was able to repair the Veeder Root system (underground fuel storage tank monitoring and alarm system). The Director also requested a proposal from D&M Petroleum to repair the fuel supply lines to the generator at Tracy Hall.
2. The Director met with Johnson Controls regarding a proposal to inspect, calibrate and certify all fire protection equipment – smoke detectors, fire extinguishers, announcers, emergency lights, sprinkler systems, etc. The Director will obtain proposals from minimum of three firms for the PWG, Tracy Hall and the Public Safety Building.
3. The Director partially completed the Underground Fuel Storage online self certification (required by VDEC to operate a licensed fuel storage tank/pump system) and continued to work the VDEC to finalize the submittal. The Director prepared a form for Ben Trussell to use for recording Tracy Hall fuel storage monitoring.
4. The Director received three proposals for review with regard to a new oil program which would include bulk storage and oil sampling. The Director is awaiting a fourth proposal.
5. The Director met with Brook Field technicians at the Public Works Garage and Tracy Hall. Brook Field subsequently submitted proposals for repair and/or replacement of both generators.
6. The Director contacted Firetech with regard to testing the backflow preventer for the sprinkler system in Tracy Hall. Firetech is to submit a proposal for testing the backflow preventer which failed the last test in 2017.

The Director allowed access to the woodlot while David Hubbard is away on vacation.

The Director rode two plow routes to gain knowledge of the routes for each driver.

The Director worked with the Town Clerk to correct, finalize and register large equipment and trailers.

The Director submitted a list of safety equipment to the Town Manager for consideration regarding a submittal for VLCT grant.

Rita Seto of Two Rivers Ottawaquechee Regional Planning provided mileage of all gravel and asphalt roads in Town in response to the Director's request. This information will be useful in many ways but primarily in organizing snow plow routes and monitoring materials usage. Ms. Seto also provided a bridge inventory to the Director as prepared by Vtrans and TRORC.

#### Transfer Station

The Transfer Station started collecting redeemable glass and plastic bottles, cans, etc. at Transfer Station on January 2, 2019. The final equipment for this process has not been determined. The department is reviewing capacity and drop off volumes.

Director had to add 3 more food waste bins to handle the incoming volume.

Lead Attendant Paul Albee has been out of work due to surgery on his hand. The Director hired a temporary attendant to assist while Paul is out. It is expected Paul will be out of work for approximately two weeks.

#### Miscellaneous

Christopher Connor started work on January 2, 2019 replacing Colton Grant who resigned in November 2018.



(11)

TOWN OF NORWICH  
FINANCE OFFICE  
PO BOX 376  
NORWICH, VERMONT 05055-0376  
rrobinson@norwich.vt.us

February 7, 2019

TO: Herb Durfee, Town Manager

FROM: Roberta Robinson, Finance Director

RE: Monthly Report for January 2019

- Delinquent Tax Collections through January were \$ 26,560 making delinquent taxes due at the end of January, \$ 103,989. Penalty collected was \$ 2,125. and interest \$ 7,398. for delinquent and current year taxes. Last year at this time delinquent taxes due were \$ 69,036.
- Current year tax payments made during January were \$ 1,831,156 leaving \$5,580,552 still to be collected.
- The Outside Audit was received.
- Distributed 36-Form 1099's totaling \$ 358,364.65 to all qualifying sub-contractors and 81-W 2's to all Town of Norwich employees for total FICA wages of \$ 1,426,527.23.
- Wrapped up the budget and other reports for the Town Report.



From: Alexander Northern JD, MPA  
Town of Norwich Fire Chief

To: Town Manager/Town of Norwich Selectboard

Re: Summary of Departmental Activity-January 2019

Date: 2/4/18

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The new year began with a day-long Instructor Development Day sponsored by the Vermont Fire Academy. The guest speaker was a retired NH fire fighter who gave a lecture on ways to motivate student learners. This was a timely topic since Fire Academy instructors (such as myself) need periodic motivation and a focus on subject matter delivery to better serve our students. I also attended a National Fire Academy direct delivery program: Introduction to Unified Command For All Hazards, sponsored by the Williston FD. I continued to coordinate the RIT initiative and presented a progress report during the quarterly meeting of the UVRESA.

The NFD also hosted two Captains and one Lieutenant from our mutual aid partners (Hanover, Lebanon and Hartford) for a promotional assessment center. This intense process was designed to test the knowledge, skills and abilities of prospective new officers for the NFD. We subsequently promoted Peter Griggs and Aaron Lamperti from lieutenant to Captain, and Chris Maeder and Mark Nickles to Lieutenant.

In keeping with the decisions about the future of our apparatus fleet that I shared with the board in last months' addendum, I asked Hanover Fire Chief McMillan to conduct a drill on Quint Operations to further our understanding and broaden our options for our new apparatus purchase in 2020. The drill was well attended and received.

Other items that I focused on in January were conducting an EMS training on using SIREN, welcoming the second VT EMS District 9 Resuscitation Academy to be held in the Fire/Police Training Room on 2/4, completion the Patrell Rd Dry Hydrant project pending the signature of the TM, working with a local learning establishment to develop plans regarding emergency vehicle access for proposed new classroom space, the intake of three new potential members of the EMS division and the completion of a follow-up fire insp. for the Fire Marshall.

1. **Planning Commission** met January 10.. This meetings discussed possible 2019 Town Plan formats, templates and organizational issues The January 24 meeting was canceled due to hazardous weather.
  - a. Affordable Housing Working Group completed a draft of the Policies to govern disbursement of the \$45,000 Affordable Housing Fund. This was to be discussed and approved at the January 24 meeting. It will now be on the February 14 agenda
  - b. Enhanced Energy Working Group last met on January 8 and discussed the Act 174 Checklist for achieving RPC approval of an enhanced energy plan. Time was spent reviewing the map set from the 2018 Norwich Town Plan to better understand what areas could be identified as suitable for large scale renewable energy projects
2. **Development Review Board** No applications, no meetings.
3. **Planning Director:** support and provide technical assistance to commissions, boards, working groups and subcommittees.
4. **Zoning Administrator:** Worked on two separate appeals of ToN DRB decisions. Conducted a site visit in relation to one of the appeals and circulated a decision to affected parties. Fielded inquires and assisted in several permit applications.

JAN EXPENSES

02/07/19  
02:07 pm

Town of Norwich General Ledger  
Expenditure Report - General  
Current Year Period 7 Jan

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RRobinson

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
<b>TOWN ADMIN. EXPENSE</b>						
SELECTBOARD STIPEND	2,500.00	0.00	750.00	30.00%	1,750.00	0.00
TOWN MANAGER WAGE	90,017.00	0.00	49,682.01	55.19%	40,334.99	11,365.29
TREASURER STIPEND	1,750.00	0.00	846.50	48.37%	903.50	0.00
ADMIN ASSIST WAGE	50,038.00	0.00	29,008.73	57.97%	21,029.27	5,841.62
ADMIN ASST OT	1,500.00	0.00	0.00	0.00%	1,500.00	0.00
FICA TAX	9,040.00	0.00	4,763.27	52.69%	4,276.73	1,168.44
MEDI TAX	2,114.00	0.00	1,114.00	52.70%	1,000.00	273.27
HEALTH INSUR	42,971.00	0.00	28,847.04	67.13%	14,123.96	7,995.60
DISABILITY/LIFE INSUR	1,712.00	0.00	1,121.68	65.52%	590.32	280.42
DENTAL INSURANCE	480.00	0.00	371.48	77.39%	108.52	155.66
VT RETIREMENT	7,703.00	0.00	3,426.24	44.48%	4,276.76	584.37
TMGR RELOCATION EXPENSE	5,000.00	0.00	0.00	0.00%	5,000.00	0.00
PROFESS SERV	30,000.00	0.00	11,012.20	36.71%	18,987.80	2,435.00
VLCT MEMBERSHIP	4,977.00	0.00	4,977.00	100.00%	0.00	0.00
TOWN REPORT	7,500.00	0.00	0.00	0.00%	7,500.00	0.00
ADMIN TELEPHONE	625.00	0.00	309.98	49.60%	315.02	61.83
T MNGR CELL PHONE	720.00	0.00	337.87	46.93%	382.13	112.68
POSTAGE	110.00	0.00	5.67	5.15%	104.33	0.97
ADVERTISING	650.00	0.00	590.26	90.81%	59.74	380.42
PRINTING	0.00	0.00	172.40	100.00%	-172.40	0.00
MILEAGE	200.00	0.00	51.78	25.89%	148.22	0.00
OFFICE SUPPLIES	500.00	0.00	228.80	45.76%	271.20	0.00
OFFICE EQUIP	500.00	0.00	39.47	7.89%	460.53	0.00
DUES/MTS/EDUC	1,770.00	0.00	1,062.45	60.03%	707.55	85.00
COMMITTEE	50.00	0.00	0.00	0.00%	50.00	0.00
ENERGY COMMITTEE	1,500.00	0.00	107.99	7.20%	1,392.01	0.00
DESI FUND-CITIZEN ASSISTA	1,000.00	0.00	0.00	0.00%	1,000.00	0.00
MISCELLANEOUS	0.00	0.00	330.27	100.00%	-330.27	330.27
<b>Total TOWN ADMIN. EXPENSE</b>	<b>264,927.00</b>	<b>0.00</b>	<b>139,157.09</b>	<b>52.53%</b>	<b>125,769.91</b>	<b>31,070.84</b>
<b>BCA/BOA EXPENDITURES</b>						
JUSTICES WAGE	450.00	0.00	936.28	208.06%	-486.28	0.00
FICA TAX	0.00	0.00	22.79	100.00%	-22.79	0.00
MEDI TAX	0.00	0.00	5.32	100.00%	-5.32	0.00
POSTAGE	150.00	0.00	0.00	0.00%	150.00	0.00
DUES/MTGS/EDUC	300.00	0.00	0.00	0.00%	300.00	0.00
<b>Total BCA/BOA EXPENDITURES</b>	<b>900.00</b>	<b>0.00</b>	<b>964.39</b>	<b>107.15%</b>	<b>-64.39</b>	<b>0.00</b>
<b>STAT MTGS EXPENDITURES</b>						
POLLWORKERS WAGE	500.00	0.00	726.26	145.25%	-226.26	0.00
FICA TAX	0.00	0.00	25.77	100.00%	-25.77	0.00
MEDI TAX	0.00	0.00	6.03	100.00%	-6.03	0.00
POSTAGE	250.00	0.00	93.58	37.43%	156.42	0.00
ADVERTISING	175.00	0.00	0.00	0.00%	175.00	0.00
PRINTING	2,100.00	0.00	0.00	0.00%	2,100.00	0.00
OFFICE SUPPLIES	120.00	0.00	72.29	60.24%	47.71	0.00
VOTING MACHINE	65.00	0.00	632.00	972.31%	-567.00	0.00

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
VOTING MACH MAINT AGRMT	350.00	0.00	0.00	0.00%	350.00	0.00
VTG MCHN PROGRAMG	2,500.00	0.00	1,087.00	43.48%	1,413.00	0.00
<b>Total STAT MTGS EXPENDITURES</b>	<b>6,060.00</b>	<b>0.00</b>	<b>2,642.93</b>	<b>43.61%</b>	<b>3,417.07</b>	<b>0.00</b>
<b>TOWN CLERK EXPENDITURES</b>						
TOWN CLERK WAGE	65,430.00	0.00	38,071.45	58.19%	27,358.55	7,555.35
ASST CLK WAGE	42,817.00	0.00	24,456.00	57.12%	18,361.00	4,891.20
FICA TAX	6,710.00	0.00	3,645.16	54.32%	3,064.84	728.76
MEDI TAX	1,570.00	0.00	852.49	54.30%	717.51	170.44
HEALTH INS	29,552.00	0.00	19,142.67	64.78%	10,409.33	4,897.99
DISABILITY/LIFE INS	1,403.00	0.00	914.08	65.15%	488.92	228.52
DENTAL INSURANCE	840.00	0.00	639.00	76.07%	201.00	207.36
VT RETIREMENT	5,954.00	0.00	2,800.59	47.04%	3,153.41	487.23
DOG/CAT LICENSE	300.00	0.00	250.54	83.51%	49.46	0.00
VITAL STATISTICS	25.00	0.00	0.00	0.00%	25.00	0.00
TELEPHONE	515.00	0.00	243.83	47.35%	271.17	44.51
OFFICE SUPPLIES	1,500.00	0.00	395.05	26.34%	1,104.95	0.00
OFFICE EQUIPMENT	1,928.00	0.00	0.00	0.00%	1,928.00	0.00
SOFTWARE	3,120.00	0.00	1,687.00	54.07%	1,433.00	482.00
DUES/MTGS/EDUC	150.00	0.00	40.00	26.67%	110.00	0.00
WOMEN'S CLUB GRANT	0.00	0.00	1,397.94	100.00%	-1,397.94	1,397.94
DES. FUND-RECORD RESTORAT	9,000.00	0.00	0.00	0.00%	9,000.00	0.00
<b>Total TOWN CLERK EXPENDITURES</b>	<b>170,814.00</b>	<b>0.00</b>	<b>94,535.80</b>	<b>55.34%</b>	<b>76,278.20</b>	<b>21,091.30</b>
<b>FINANCE DEPARTMENT</b>						
FINL ASSISTANT WAGE	29,620.00	0.00	14,893.00	50.28%	14,727.00	3,190.60
FINANCE OFFICER WAGE	69,018.00	0.00	41,544.58	60.19%	27,473.42	8,227.62
FICA TAX	6,116.00	0.00	3,485.37	56.99%	2,630.63	705.95
MEDI TAX	1,430.00	0.00	815.06	57.00%	614.94	165.10
HEALTH INS	9,137.00	0.00	0.00	0.00%	9,137.00	0.00
DISABILITY/LIFE INS	1,190.00	0.00	973.65	81.82%	216.35	194.56
DENTAL INSURANCE	683.00	0.00	319.50	46.78%	363.50	103.68
VT RETIREMENT	5,314.00	0.00	2,566.59	48.30%	2,747.41	419.77
INDEPENDENT AUDIT	9,600.00	0.00	15,500.00	161.46%	-5,900.00	0.00
TELEPHONE	500.00	0.00	242.37	48.47%	257.63	42.20
ADVERTISING	175.00	0.00	88.00	50.29%	87.00	0.00
PRINTING	75.00	0.00	67.00	89.33%	8.00	67.00
OFFICE SUPPLIES	1,500.00	0.00	1,057.76	70.52%	442.24	190.36
OFFICE EQUIPMENT	250.00	0.00	0.00	0.00%	250.00	0.00
SOFTWARE	850.00	0.00	0.00	0.00%	850.00	0.00
DUES/MTGS/EDUC	250.00	0.00	0.00	0.00%	250.00	0.00
BANK	100.00	0.00	0.00	0.00%	100.00	0.00
<b>Total FINANCE DEPARTMENT</b>	<b>135,808.00</b>	<b>0.00</b>	<b>81,552.88</b>	<b>60.05%</b>	<b>54,255.12</b>	<b>13,306.84</b>
<b>GEN ADMIN EXPENDITURES</b>						
TELEPHONE	900.00	0.00	430.95	47.88%	469.05	70.76
POSTAGE METER RENTAL	700.00	0.00	342.42	48.92%	357.58	0.00

Town of Norwich General Ledger  
Expenditure Report - General  
Current Year Period 7 Jan

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
POSTAGE	3,000.00	0.00	3,357.32	111.91%	-357.32	-30.48
OFFICE SUPPLIES	1,000.00	0.00	347.38	34.74%	652.62	0.00
PHOTOCOPIER	2,000.00	0.00	956.95	47.85%	1,043.05	317.40
COMPUTER HARDWARE	0.00	0.00	54.93	100.00%	-54.93	0.00
WEB SITE SUPPORT	900.00	0.00	240.00	26.67%	660.00	0.00
SERVER MAINTENANCE	5,000.00	0.00	3,192.02	63.84%	1,807.98	189.90
DESIGNATED FUND-EQUIP	5,500.00	0.00	0.00	0.00%	5,500.00	0.00
<b>Total GEN ADMIN EXPENDITURES</b>	<b>19,000.00</b>	<b>0.00</b>	<b>8,921.97</b>	<b>46.96%</b>	<b>10,078.03</b>	<b>547.58</b>
<b>ASSESSOR/LISTER EXPENDITURE</b>						
LISTER WAGE	4,500.00	0.00	2,250.00	50.00%	2,250.00	0.00
OFFICE ASST WAGE	17,772.00	0.00	10,547.00	59.35%	7,225.00	1,897.40
FICA TAX	1,381.00	0.00	793.40	57.45%	587.60	117.64
MEDI TAX	323.00	0.00	185.56	57.45%	137.44	27.51
HEALTH INS	5,482.00	0.00	0.00	0.00%	5,482.00	0.00
DISABILITY/LIFE INSURANCE	230.00	0.00	118.50	51.52%	111.50	39.50
DENTAL INSURANCE	158.00	0.00	0.00	0.00%	158.00	0.00
VT RETIREMENT	911.00	0.00	425.32	46.69%	485.68	71.55
PROFESS SERVICES	42,000.00	0.00	16,269.35	38.74%	25,730.65	2,671.64
SOFTWARE MAINT/UPDATE	6,000.00	0.00	5,318.75	88.65%	681.25	0.00
TELEPHONE	500.00	0.00	239.68	47.94%	260.32	40.63
POSTAGE	3,500.00	0.00	78.87	2.25%	3,421.13	14.10
ADVERTISING	150.00	0.00	0.00	0.00%	150.00	0.00
PRINTING	150.00	0.00	22.00	14.67%	128.00	0.00
MILEAGE REIMB	200.00	0.00	135.16	67.58%	64.84	0.00
OFFICE SUPPLIES	150.00	0.00	47.33	31.55%	102.67	25.27
OFFICE EQUIPMENT	250.00	0.00	49.11	19.64%	200.89	0.00
DUES/MTGS/EDUC	300.00	0.00	19.51	6.50%	280.49	0.00
DESIGNATED FUND-REAPPR	6,400.00	0.00	0.00	0.00%	6,400.00	0.00
<b>Total ASSESSOR/LISTER EXPENDITURE</b>	<b>90,357.00</b>	<b>0.00</b>	<b>36,499.54</b>	<b>40.39%</b>	<b>53,857.46</b>	<b>4,905.24</b>
<b>PLANNING DEPT EXPENDITURE</b>						
PLAN ADMIN WAGE	69,614.00	0.00	37,974.34	54.55%	31,639.66	7,856.76
OFFICE ASST. WAGE	23,919.00	0.00	16,384.00	68.50%	7,535.00	2,698.81
FICA TAX	5,799.00	0.00	3,362.07	57.98%	2,436.93	653.29
MEDI TAX	1,356.00	0.00	786.24	57.98%	569.76	152.77
HEALTH INS	14,961.00	0.00	8,106.24	54.18%	6,854.76	2,274.52
DISABILITY/LIFE INS	751.00	0.00	386.82	51.51%	364.18	146.28
DENTAL INSURANCE	420.00	0.00	120.19	28.62%	299.81	71.94
VT RETIREMENT	3,829.00	0.00	2,001.42	52.27%	1,827.58	294.63
PLANNING SERVICES	3,000.00	0.00	0.00	0.00%	3,000.00	0.00
TWO RIVER PLANNING COMM.	4,950.00	0.00	4,950.00	100.00%	0.00	0.00
U.V. TRANSPORTATION MGMT	1,063.00	0.00	0.00	0.00%	1,063.00	0.00
MAPPING	1,500.00	0.00	0.00	0.00%	1,500.00	0.00
HISTORIC PRES COMM.	1,000.00	0.00	300.00	30.00%	700.00	0.00
HIST PRES GRANT	0.00	0.00	13,660.00	100.00%	-13,660.00	0.00
TELEPHONE	450.00	0.00	249.33	55.41%	200.67	50.67
POSTAGE	300.00	0.00	149.48	49.83%	150.52	8.74

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
ADVERTISING	500.00	0.00	169.83	33.97%	330.17	0.00
PRINTING	150.00	0.00	214.20	142.80%	-64.20	214.20
MILEAGE REIMB	500.00	0.00	310.65	62.13%	189.35	0.00
OFFICE SUPPLIES	550.00	0.00	313.39	56.98%	236.61	6.19
OFFICE EQUIPMENT	250.00	0.00	20.00	8.00%	230.00	0.00
DUES/MTGS/EDUC	750.00	0.00	483.00	64.40%	267.00	0.00
<b>Total PLANNING DEPT EXPENDITURE</b>	<b>135,612.00</b>	<b>0.00</b>	<b>89,941.20</b>	<b>66.32%</b>	<b>45,670.80</b>	<b>14,428.80</b>
<b>RECREA DEPT EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
RECREATION DIR WAGE	70,843.00	0.00	41,031.67	57.92%	29,811.33	8,174.19
FICA TAX	4,393.00	0.00	2,543.92	57.91%	1,849.08	506.79
MEDI TAX	1,027.00	0.00	594.97	57.93%	432.03	118.53
HEALTH INS	8,414.00	0.00	5,427.24	64.50%	2,986.76	1,347.48
DISABILITY/LIFE INSUR	862.00	0.00	574.48	66.65%	287.52	143.62
DENTAL INSURANCE	420.00	0.00	287.76	68.51%	132.24	71.94
VT RETIREMENT	3,896.00	0.00	1,831.53	47.01%	2,064.47	306.53
TELEPHONE	520.00	0.00	250.98	48.27%	269.02	44.09
POSTAGE	130.00	0.00	24.44	18.80%	105.56	4.70
ADVERTISING	50.00	0.00	0.00	0.00%	50.00	0.00
DUES/MTGS/EDUC	850.00	0.00	752.99	88.59%	97.01	0.00
MILEAGE REIMBURSEMENT	400.00	0.00	63.49	15.87%	336.51	0.00
OFFICE SUPPLIES	225.00	0.00	48.01	21.34%	176.99	0.00
<b>Total ADMINISTRATION</b>	<b>92,030.00</b>	<b>0.00</b>	<b>53,431.48</b>	<b>58.06%</b>	<b>38,598.52</b>	<b>10,717.87</b>
<b>PROGRAM</b>						
INSTRUCTOR FEE	86,000.00	0.00	33,903.60	39.42%	52,096.40	3,592.50
COACHING MATERIALS	400.00	0.00	6.00	1.50%	394.00	0.00
TEE SHIRT/HAT	4,500.00	0.00	0.00	0.00%	4,500.00	0.00
EQUIPMENT	4,500.00	0.00	874.67	19.44%	3,625.33	0.00
SUMMER PROG WAGE	14,000.00	0.00	8,111.65	57.94%	5,888.35	0.00
REFERREE/UMPIRE	4,000.00	0.00	2,150.00	53.75%	1,850.00	1,600.00
ENTRY FEE	1,200.00	0.00	340.00	28.33%	860.00	0.00
REGISTRATION FEES	8,500.00	0.00	3,510.43	41.30%	4,989.57	0.00
M.CROSS SCHOOL RENTAL FEE	13,500.00	0.00	6,615.00	49.00%	6,885.00	0.00
SPECIAL EVENTS /SUPPLIES	1,000.00	0.00	598.25	59.83%	401.75	60.68
FICA TAX	868.00	0.00	480.85	55.40%	387.15	0.00
MEDI TAX	203.00	0.00	112.43	55.38%	90.57	0.00
UNIFORMS	300.00	0.00	0.00	0.00%	300.00	0.00
<b>Total PROGRAM</b>	<b>138,971.00</b>	<b>0.00</b>	<b>56,702.88</b>	<b>40.80%</b>	<b>82,268.12</b>	<b>5,253.18</b>
<b>RECREATION FACILITIES</b>						
REC FIELD CARE	10,500.00	0.00	5,718.75	54.46%	4,781.25	46.35
HNTLY LINE MARKING	4,300.00	0.00	23.97	0.56%	4,276.03	0.00
PORTABLE TOILET	400.00	0.00	232.50	58.13%	167.50	0.00
REPAIRS & MAINT	2,000.00	0.00	278.46	13.92%	1,721.54	22.01
WATER USAGE	400.00	0.00	331.16	82.79%	68.84	126.60

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
WOMEN'S CLUB GRANT	0.00	0.00	4,704.00	100.00%	-4,704.00	480.23
SITE WORK	250.00	0.00	78.00	31.20%	172.00	0.00
DESIGNATED FUND-T COURTS	4,500.00	0.00	0.00	0.00%	4,500.00	0.00
<b>Total RECREATION FACILITIES</b>	<b>22,350.00</b>	<b>0.00</b>	<b>11,366.84</b>	<b>50.86%</b>	<b>10,983.16</b>	<b>675.19</b>
<b>Total RECREA DEPT EXPENDITURES</b>	<b>253,351.00</b>	<b>0.00</b>	<b>121,501.20</b>	<b>47.96%</b>	<b>131,849.80</b>	<b>16,646.24</b>
<b>PUBLIC SAFETY FACILITY</b>						
WATER USAGE	1,150.00	0.00	723.87	62.95%	426.13	202.09
ELECTRICITY	4,850.00	0.00	4,030.34	83.10%	819.66	620.04
HEATING	3,950.00	0.00	1,789.20	45.30%	2,160.80	1,204.92
BUILDING SUPPLIES	550.00	0.00	414.02	75.28%	135.98	0.00
REPAIRS & MAINTENANCE	1,750.00	0.00	6,108.25	349.04%	-4,358.25	1,440.00
ALARM MONITORING	270.00	0.00	814.60	301.70%	-544.60	0.00
<b>Total PUBLIC SAFETY FACILITY</b>	<b>12,520.00</b>	<b>0.00</b>	<b>13,880.28</b>	<b>110.86%</b>	<b>-1,360.28</b>	<b>3,467.05</b>
<b>POLICE DEPT EXPENDITURES</b>						
<b>WAGES &amp; BENEFITS</b>						
POLICE CHIEF WAGE	89,159.00	0.00	52,256.12	58.61%	36,902.88	10,530.88
POLICE OFFICER WAGE	157,250.00	0.00	87,462.24	55.62%	69,787.76	18,999.30
ON-CALL WAGES	6,500.00	0.00	3,418.35	52.59%	3,081.65	784.08
OVERTIME OFFICER WAGE	21,000.00	0.00	13,575.47	64.65%	7,424.53	3,027.27
ADMINISTRATIVE WAGE	46,256.00	0.00	27,009.04	58.39%	19,246.96	5,706.24
PARTTIME OFFICER WAGE	5,000.00	0.00	1,156.55	23.13%	3,843.45	158.16
CROSSING GUARD WAGE	15,000.00	0.00	7,328.48	48.86%	7,671.52	1,777.55
FICA TAX	21,091.00	0.00	12,108.15	57.41%	8,982.85	2,486.06
MEDI TAX	4,932.00	0.00	2,710.00	54.95%	2,222.00	581.42
HEALTH INS	81,014.00	0.00	48,421.72	59.77%	32,592.28	15,798.79
DISABILITY/LIFE INS	3,750.00	0.00	2,660.40	70.94%	1,089.60	618.06
DELTA DENTAL	1,680.00	0.00	1,565.76	93.20%	114.24	486.66
VT RETIREMENT	22,402.00	0.00	10,195.65	45.51%	12,206.35	1,812.52
<b>Total WAGES &amp; BENEFITS</b>	<b>475,034.00</b>	<b>0.00</b>	<b>269,867.93</b>	<b>56.81%</b>	<b>205,166.07</b>	<b>62,766.99</b>
<b>COMMUNITY POLICING</b>						
ANIMAL CONT/LEASE LAW	800.00	0.00	1,188.00	148.50%	-388.00	0.00
COMMUNITY RELATNS	1,200.00	0.00	72.22	6.02%	1,127.78	0.00
SPEED SIGNS	1,500.00	0.00	1,206.03	80.40%	293.97	181.20
<b>Total COMMUNITY POLICING</b>	<b>3,500.00</b>	<b>0.00</b>	<b>2,466.25</b>	<b>70.46%</b>	<b>1,033.75</b>	<b>181.20</b>
<b>EQUIPMENT &amp; MAINTENANCE</b>						
RADIO MAINTENANCE	800.00	0.00	315.00	39.38%	485.00	0.00
PETROLEUM PRODUCTS	8,500.00	0.00	4,532.02	53.32%	3,967.98	568.49
CRUISER VIDEO EQUIP	500.00	0.00	0.00	0.00%	500.00	0.00
CRUISER MAINT	7,500.00	0.00	3,432.93	45.77%	4,067.07	676.64
CRUISER SUPPLIES	500.00	0.00	-53.60	-10.72%	553.60	0.00



Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
<b>Total EQUIPMENT &amp; MAINTENANCE</b>	<b>17,800.00</b>	<b>0.00</b>	<b>8,226.35</b>	<b>46.22%</b>	<b>9,573.65</b>	<b>1,245.13</b>
<b>GRANTS</b>						
<b>Total GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>
<b>SUPPORT</b>						
ADMINISTRATION	7,800.00	0.00	3,538.70	45.37%	4,261.30	1,070.62
VIBRS	3,500.00	0.00	949.83	27.14%	2,550.17	465.59
DISPATCH SERVICES	57,117.00	0.00	42,039.93	73.60%	15,077.07	14,013.31
TRAINING	2,500.00	0.00	100.00	4.00%	2,400.00	0.00
TRAINING SUPPLIES	500.00	0.00	0.00	0.00%	500.00	0.00
MILEAGE REIMB	100.00	0.00	123.17	123.17%	-23.17	0.00
DUES/MTGS/EDUC	750.00	0.00	965.00	128.67%	-215.00	530.00
UNIFORMS	2,500.00	0.00	352.00	14.08%	2,148.00	0.00
UNIFORMS CLEANING	1,500.00	0.00	422.25	28.15%	1,077.75	0.00
<b>Total SUPPORT</b>	<b>76,267.00</b>	<b>0.00</b>	<b>48,490.88</b>	<b>63.58%</b>	<b>27,776.12</b>	<b>16,079.52</b>
<b>CAPITAL EXPENDITURES</b>						
DESIGNATED FUND-SPEC EQUI	2,500.00	0.00	0.00	0.00%	2,500.00	0.00
DESIGNATED FUND-CRUISER	10,000.00	0.00	0.00	0.00%	10,000.00	0.00
DESIGNATED FUND-POLICE ST	3,500.00	0.00	0.00	0.00%	3,500.00	0.00
<b>Total CAPITAL EXPENDITURES</b>	<b>16,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>16,000.00</b>	<b>0.00</b>
<b>Total POLICE DEPT EXPENDITURES</b>	<b>588,601.00</b>	<b>0.00</b>	<b>329,051.41</b>	<b>55.90%</b>	<b>259,549.59</b>	<b>80,272.84</b>
<b>FIRE/FAST DEPT. EXPENSES</b>						
<b>FIRE WAGES</b>						
FIRE CHIEF WAGES	67,151.00	0.00	36,825.34	54.84%	30,325.66	7,158.07
FIRE OFFICER STIPEND	1,202.00	0.00	0.00	0.00%	1,202.00	0.00
FIREFIGHTERS WAGE	34,000.00	0.00	20,082.16	59.07%	13,917.84	3,430.71
FF DRILLS/MTGS WAGE	3,000.00	0.00	3,300.00	110.00%	-300.00	500.00
FICA TAX	6,532.00	0.00	3,579.98	54.81%	2,952.02	662.73
MEDI TAX	1,528.00	0.00	834.90	54.64%	693.10	154.99
HEALTH INSURANCE	938.00	0.00	9,558.94	1,019.08%	-8,620.94	2,883.00
DISABILITY/LIFE INSURANCE	850.00	0.00	753.58	88.66%	96.42	136.10
VT RETIREMENT	3,441.00	0.00	1,650.36	47.96%	1,790.64	272.88
DENTAL INSURANCE	420.00	0.00	610.06	145.25%	-190.06	146.25
<b>Total FIRE WAGES</b>	<b>119,062.00</b>	<b>0.00</b>	<b>77,195.32</b>	<b>64.84%</b>	<b>41,866.68</b>	<b>15,344.73</b>
<b>EMS WAGES</b>						
EMS WAGE	6,000.00	0.00	2,432.77	40.55%	3,567.23	642.68
EMS DRILL WAGE	1,800.00	0.00	1,960.00	108.89%	-160.00	600.00
EMS FICA TAX	484.00	0.00	271.41	56.08%	212.59	76.88
EMS MEDI TAX	113.00	0.00	65.88	58.30%	47.12	18.00
<b>Total EMS WAGES</b>	<b>8,397.00</b>	<b>0.00</b>	<b>4,730.06</b>	<b>56.33%</b>	<b>3,666.94</b>	<b>1,337.56</b>

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
<b>EDUCATION &amp; TRAINING</b>						
FIRE EDUC/TRAINING	1,500.00	0.00	109.00	7.27%	1,391.00	109.00
EMS EDUC/TRNG	1,200.00	0.00	960.00	80.00%	240.00	100.00
FIRE DUES/MTGS/EDUC	1,200.00	0.00	0.00	0.00%	1,200.00	0.00
<b>Total EDUCATION &amp; TRAINING</b>	<b>3,900.00</b>	<b>0.00</b>	<b>1,069.00</b>	<b>27.41%</b>	<b>2,831.00</b>	<b>209.00</b>
<b>TOOLS &amp; EQUIPMENT</b>						
FIRE TOOLS & EQUIPMENT	4,500.00	0.00	4,552.33	101.16%	-52.33	286.32
EMS TOOLS/ EQUIP	1,000.00	0.00	362.26	36.23%	637.74	0.00
RADIO PURCH/REPAIR	700.00	0.00	0.00	0.00%	700.00	0.00
<b>Total TOOLS &amp; EQUIPMENT</b>	<b>6,200.00</b>	<b>0.00</b>	<b>4,914.59</b>	<b>79.27%</b>	<b>1,285.41</b>	<b>286.32</b>
<b>MAINTENANCE</b>						
FIRE TRK R & M	14,000.00	0.00	10,687.07	76.34%	3,312.93	424.45
EQUIPMENT MAINTENANCE	2,000.00	0.00	1,477.60	73.88%	522.40	595.34
RADIO MAINTENANCE	500.00	0.00	198.25	39.65%	301.75	0.00
SOFTWARE MAINTENANCE	800.00	0.00	514.00	64.25%	286.00	0.00
COMPUTER MAINTENANCE	450.00	0.00	0.00	0.00%	450.00	0.00
PETROLEUM PRODUCTS	3,250.00	0.00	1,644.55	50.60%	1,605.45	211.10
<b>Total MAINTENANCE</b>	<b>21,000.00</b>	<b>0.00</b>	<b>14,521.47</b>	<b>69.15%</b>	<b>6,478.53</b>	<b>1,230.89</b>
<b>SUPPORT</b>						
RECRUITMENT	100.00	0.00	0.00	0.00%	100.00	0.00
FIRETRUCK STORAGE	0.00	0.00	100.00	100.00%	-100.00	0.00
POSTAGE	75.00	0.00	0.00	0.00%	75.00	0.00
FIRE PREV BOOKS & MATERIA	100.00	0.00	0.00	0.00%	100.00	0.00
FIREFIGHTERS CASUL INS	5,000.00	0.00	4,162.94	83.26%	837.06	0.00
TELEPHONE & INTERNET	1,800.00	0.00	1,065.43	59.19%	734.57	318.62
OFFICE SUPPLIES	400.00	0.00	113.99	28.50%	286.01	50.58
DISPATCH SERVICE	9,800.00	0.00	5,236.66	53.44%	4,563.34	0.00
UNIFORM	225.00	0.00	401.00	178.22%	-176.00	0.00
HYDRANT RENTAL	18,057.00	0.00	9,028.50	50.00%	9,028.50	0.00
DRY HYDRANT	200.00	0.00	0.00	0.00%	200.00	0.00
OSHA COMPLIANCE	1,100.00	0.00	595.00	54.09%	505.00	0.00
<b>Total SUPPORT</b>	<b>36,857.00</b>	<b>0.00</b>	<b>20,703.52</b>	<b>56.17%</b>	<b>16,153.48</b>	<b>369.20</b>
<b>CAPITAL EXPENDITURES</b>						
DESIGNATED FUND-APPARATUS	60,000.00	0.00	0.00	0.00%	60,000.00	0.00
DESIGNATED FUND-EQUIPMENT	20,610.00	0.00	0.00	0.00%	20,610.00	0.00
<b>Total CAPITAL EXPENDITURES</b>	<b>80,610.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>80,610.00</b>	<b>0.00</b>
<b>GRANT EXPENSE</b>						
<b>Total GRANT EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
<b>AMBULANCE SERVICES</b>						
AMBULANCE CONTRACT	122,426.00	0.00	91,819.53	75.00%	30,606.47	30,606.51
AMBULANCE BILLS	12,000.00	0.00	9,993.88	83.28%	2,006.12	0.00
<b>Total AMBULANCE SERVICES</b>	<b>134,426.00</b>	<b>0.00</b>	<b>101,813.41</b>	<b>75.74%</b>	<b>32,612.59</b>	<b>30,606.51</b>
<b>Total FIRE/FAST DEPT. EXPENSES</b>	<b>410,452.00</b>	<b>0.00</b>	<b>224,947.37</b>	<b>54.80%</b>	<b>185,504.63</b>	<b>49,384.21</b>
<b>EMERGENCY MANAGEMENT</b>						
DEBT SERVICE TOWER PRINCI	28,078.00	0.00	11,174.58	39.80%	16,903.42	0.00
DEBT SERVICE TOWER INTERE	0.00	0.00	2,393.41	100.00%	-2,393.41	0.00
TOWER POWER	629.00	0.00	335.78	53.38%	293.22	51.47
EMERG MAN ADMIN	100.00	0.00	0.00	0.00%	100.00	0.00
EMERG MNGMT SUPPLIES	50.00	0.00	0.00	0.00%	50.00	0.00
GENERATOR FUEL	300.00	0.00	0.00	0.00%	300.00	0.00
EMERG GEN MAINT	6,200.00	0.00	2,619.00	42.24%	3,581.00	2,619.00
BASE RADIO MAINTENANCE	500.00	0.00	0.00	0.00%	500.00	0.00
DESIGNATED FUND-GENERATOR	8,000.00	0.00	0.00	0.00%	8,000.00	0.00
<b>Total EMERGENCY MANAGEMENT</b>	<b>43,857.00</b>	<b>0.00</b>	<b>16,522.77</b>	<b>37.67%</b>	<b>27,334.23</b>	<b>2,670.47</b>
<b>CONSERVATION</b>						
PRINTING	0.00	0.00	47.60	100.00%	-47.60	0.00
DUES/MTGS/EDUC	850.00	0.00	250.00	29.41%	600.00	0.00
SPKRS/PUBLIC INFO	300.00	0.00	0.00	0.00%	300.00	0.00
PUBLICITY	300.00	0.00	0.00	0.00%	300.00	0.00
TRAILS	3,000.00	0.00	166.81	5.56%	2,833.19	0.00
WATER QUAL MONIT	500.00	0.00	0.00	0.00%	500.00	0.00
MILT FRYE NATURE AREA	500.00	0.00	0.00	0.00%	500.00	0.00
NATRL RESRCS INVEN	1,100.00	0.00	0.00	0.00%	1,100.00	0.00
PROJECT RESTORATION	1,000.00	0.00	0.00	0.00%	1,000.00	0.00
<b>Total CONSERVATION</b>	<b>7,550.00</b>	<b>0.00</b>	<b>464.41</b>	<b>6.15%</b>	<b>7,085.59</b>	<b>0.00</b>
<b>CEMETERY COMMISSION</b>						
<b>Total CEMETERY COMMISSION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>
<b>PUBLIC WORKS DEPT.</b>						
<b>HIGHWAY DIVISION</b>						
<b>HIGHWAY WAGES &amp; BENEFITS</b>						
DIRECTOR OF PUBLIC WORKS	90,403.00	0.00	25,558.31	28.27%	64,844.69	9,020.58
ROAD CREW WAGES	259,853.00	0.00	151,693.03	58.38%	108,159.97	30,018.06
ROAD CREW OVERTIME	27,966.00	0.00	29,064.64	103.93%	-1,098.64	15,443.21
PAGER COMPENSATION	2,200.00	0.00	1,100.00	50.00%	1,100.00	0.00
FICA	23,586.00	0.00	12,276.42	52.05%	11,309.58	3,277.05
MEDICARE	5,516.00	0.00	2,871.06	52.05%	2,644.94	766.41
HEALTH INSUR	108,373.00	0.00	65,040.40	60.02%	43,332.60	17,455.99
DISABILITY/LIFE	4,540.00	0.00	2,314.61	50.98%	2,225.39	766.93

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Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
DENTAL INSURANCE	2,520.00	0.00	2,500.82	99.24%	19.18	865.69
RETIREMENT	20,923.00	0.00	8,465.45	40.46%	12,457.55	1,886.69
<b>Total HIGHWAY WAGES &amp; BENEFITS</b>	<b>545,880.00</b>	<b>0.00</b>	<b>300,884.74</b>	<b>55.12%</b>	<b>244,995.26</b>	<b>79,500.61</b>
<b>MATERIALS</b>						
SALT & CHEMICALS	120,000.00	0.00	65,482.48	54.57%	54,517.52	36,082.51
SAND	61,600.00	0.00	64,589.44	104.85%	-2,989.44	54,593.80
DUST CONTROL	20,000.00	0.00	10,315.20	51.58%	9,684.80	0.00
GRAVEL & STONE	50,000.00	0.00	18,551.49	37.10%	31,448.51	0.00
CULVERTS & ROAD SUPPLIES	12,000.00	0.00	473.82	3.95%	11,526.18	0.00
ASPHALT PRODUCTS	10,100.00	0.00	366.25	3.63%	9,733.75	366.25
BRIDGE REPAIR & MAINT.	2,000.00	0.00	0.00	0.00%	2,000.00	0.00
OTHER PROJECTS	5,000.00	0.00	2,522.70	50.45%	2,477.30	0.00
SIGNS	4,000.00	0.00	848.48	21.21%	3,151.52	74.90
<b>Total MATERIALS</b>	<b>284,700.00</b>	<b>0.00</b>	<b>163,149.86</b>	<b>57.31%</b>	<b>121,550.14</b>	<b>91,117.46</b>
<b>CONTRACTED SERVICES</b>						
PLOWING & SANDING	24,000.00	0.00	7,109.35	29.62%	16,890.65	7,109.35
ROAD SWEEPING	4,500.00	0.00	0.00	0.00%	4,500.00	0.00
LEAF REMOVAL	6,000.00	0.00	950.00	15.83%	5,050.00	0.00
STREETLIGHTS	11,500.00	0.00	5,983.45	52.03%	5,516.55	979.75
TREE CUTTING & REMOVAL	12,500.00	0.00	0.00	0.00%	12,500.00	0.00
UNIFORMS	9,000.00	0.00	6,705.39	74.50%	2,294.61	1,489.03
PAVING	60,000.00	0.00	8,633.98	14.39%	51,366.02	0.00
OTHER PROJECTS	7,500.00	0.00	24,335.00	324.47%	-16,835.00	24,335.00
CRACK SEALING	35,000.00	0.00	30,997.00	88.56%	4,003.00	0.00
PAVEMENT MARKING	21,000.00	0.00	7,200.00	34.29%	13,800.00	0.00
<b>Total CONTRACTED SERVICES</b>	<b>191,000.00</b>	<b>0.00</b>	<b>91,914.17</b>	<b>48.12%</b>	<b>99,085.83</b>	<b>33,913.13</b>
<b>EQUIPMENT</b>						
OUTSIDE REPAIRS	40,000.00	0.00	18,443.69	46.11%	21,556.31	3,459.74
PARTS & SUPPLIES	38,000.00	0.00	21,845.49	57.49%	16,154.51	2,809.51
PETROLEUM PRODUCTS	43,000.00	0.00	21,605.01	50.24%	21,394.99	5,160.66
<b>Total EQUIPMENT</b>	<b>121,000.00</b>	<b>0.00</b>	<b>61,894.19</b>	<b>51.15%</b>	<b>59,105.81</b>	<b>11,429.91</b>
<b>HIGHWAY GARAGE</b>						
ELECTRICITY	2,500.00	0.00	1,721.96	68.88%	778.04	568.35
PROPANE	9,000.00	0.00	4,889.52	54.33%	4,110.48	1,801.15
TELEPHONE	2,500.00	0.00	1,385.31	55.41%	1,114.69	479.72
SUPPLIES	1,500.00	0.00	3,745.60	249.71%	-2,245.60	868.83
ALARM MONITORING	500.00	0.00	0.00	0.00%	500.00	0.00
REPAIRS & MAINTENANCE	5,000.00	0.00	16,133.81	322.68%	-11,133.81	3,514.59
TOOLS	2,500.00	0.00	3,972.98	158.92%	-1,472.98	0.00
ADMINISTRATION	5,000.00	0.00	8,941.94	178.84%	-3,941.94	242.75
<b>Total HIGHWAY GARAGE</b>	<b>28,500.00</b>	<b>0.00</b>	<b>40,791.12</b>	<b>143.13%</b>	<b>-12,291.12</b>	<b>7,475.39</b>

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
<b>CAPITAL EXPENDITURES</b>						
DESIGNATED FUND-EQUIPMENT	85,000.00	0.00	0.00	0.00%	85,000.00	0.00
DESIGNATED FUND-SIDEWALK	14,000.00	0.00	0.00	0.00%	14,000.00	0.00
DESIGNATED FUND-PAVING	275,000.00	0.00	0.00	0.00%	275,000.00	0.00
DESIGNATED FUND-BRIDGES	40,000.00	0.00	0.00	0.00%	40,000.00	0.00
DESIGNATED FUND-GARAGE	25,000.00	0.00	0.00	0.00%	25,000.00	0.00
<b>Total CAPITAL EXPENDITURES</b>	<b>439,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>439,000.00</b>	<b>0.00</b>
<b>GRANTS</b>						
FEMA GRANT	0.00	0.00	651,978.86	100.00%	-651,978.86	15,570.00
TWO RIVERS-BETR BACK ROAD	0.00	0.00	2,011.34	100.00%	-2,011.34	0.00
2017 VTRANS BIKE & PED GR	0.00	0.00	16,380.00	100.00%	-16,380.00	0.00
<b>Total GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>670,370.20</b>	<b>100.00%</b>	<b>-670,370.20</b>	<b>15,570.00</b>
<b>Total HIGHWAY DIVISION</b>	<b>1,610,080.00</b>	<b>0.00</b>	<b>1,329,004.28</b>	<b>82.54%</b>	<b>281,075.72</b>	<b>239,006.50</b>
<b>BUILDINGS &amp; GROUNDS DIVIS</b>						
<b>B &amp; G WAGES &amp; BENEFITS</b>						
BUILDINGS & GROUNDS WAGES	83,851.00	0.00	58,221.30	69.43%	25,629.70	9,590.40
OT BLDGS & GROUNDS	3,700.00	0.00	5,566.77	150.45%	-1,866.77	1,995.09
PAGER COMPENSATION	550.00	0.00	0.00	0.00%	550.00	0.00
FICA	5,462.00	0.00	3,951.97	72.35%	1,510.03	717.87
MEDICARE	1,277.00	0.00	924.30	72.38%	352.70	167.89
HEALTH INSURANCE	22,657.00	0.00	15,203.70	67.10%	7,453.30	3,658.87
DISABILITY/LIFE	1,187.00	0.00	759.92	64.02%	427.08	189.98
DENTAL INSURANCE	420.00	0.00	558.60	133.00%	-138.60	342.78
RETIREMENT	4,846.00	0.00	2,336.24	48.21%	2,509.76	475.30
<b>Total B &amp; G WAGES &amp; BENEFITS</b>	<b>123,950.00</b>	<b>0.00</b>	<b>87,522.80</b>	<b>70.61%</b>	<b>36,427.20</b>	<b>17,138.18</b>
<b>MATERIALS</b>						
GARDEN SUPPLIES & PLANTS	1,600.00	0.00	1,570.00	98.13%	30.00	0.00
<b>Total MATERIALS</b>	<b>1,600.00</b>	<b>0.00</b>	<b>1,570.00</b>	<b>98.13%</b>	<b>30.00</b>	<b>0.00</b>
<b>CONTRACTED SERVICES</b>						
FOLEY PARK & MEDIANS	4,750.00	0.00	0.00	0.00%	4,750.00	0.00
UNIFORMS	2,100.00	0.00	1,424.06	67.81%	675.94	244.19
<b>Total CONTRACTED SERVICES</b>	<b>6,850.00</b>	<b>0.00</b>	<b>1,424.06</b>	<b>20.79%</b>	<b>5,425.94</b>	<b>244.19</b>
<b>EQUIPMENT</b>						
OUTSIDE REPAIRS	1,600.00	0.00	1,829.17	114.32%	-229.17	0.00
PARTS & SUPPLIES	2,500.00	0.00	3,878.12	155.12%	-1,378.12	0.00
PETROLEUM PRODUCTS	2,500.00	0.00	2,308.82	92.35%	191.18	63.47
TOOLS	500.00	0.00	92.56	18.51%	407.44	22.57
<b>Total EQUIPMENT</b>	<b>7,100.00</b>	<b>0.00</b>	<b>8,108.67</b>	<b>114.21%</b>	<b>-1,008.67</b>	<b>86.04</b>

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
<b>CAPITAL EXPENDITURES</b>						
DESIGNATED FUND-EQUIPMENT	7,000.00	0.00	0.00	0.00%	7,000.00	0.00
<b>Total CAPITAL EXPENDITURES</b>	<b>7,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>7,000.00</b>	<b>0.00</b>
<b>Total BUILDINGS &amp; GROUNDS DIVIS</b>	<b>146,500.00</b>	<b>0.00</b>	<b>98,625.53</b>	<b>67.32%</b>	<b>47,874.47</b>	<b>17,468.41</b>
<b>SOLID WASTE DIVISION</b>						
<b>SW WAGES &amp; BENEFITS</b>						
TRNSF STATION WAGE	36,958.00	0.00	22,611.97	61.18%	14,346.03	4,477.67
FICA TAX	2,291.00	0.00	1,401.96	61.19%	889.04	277.62
MEDI TAX	536.00	0.00	327.86	61.17%	208.14	64.93
<b>Total SW WAGES &amp; BENEFITS</b>	<b>39,785.00</b>	<b>0.00</b>	<b>24,341.79</b>	<b>61.18%</b>	<b>15,443.21</b>	<b>4,820.22</b>
<b>CONTRACTED SERVICES</b>						
GUVSMD ASSESSMENT	37,554.00	0.00	37,554.00	100.00%	0.00	0.00
MUNICIPAL SOLID WASTE	49,000.00	0.00	22,831.04	46.59%	26,168.96	7,678.56
RECYCLING	61,000.00	0.00	18,149.56	29.75%	42,850.44	7,766.69
C & D WASTE DISPOSAL	10,000.00	0.00	4,484.54	44.85%	5,515.46	1,102.34
FOOD WASTE DISPOSAL	2,000.00	0.00	2,476.75	123.84%	-476.75	900.64
UNIFORMS	500.00	0.00	0.00	0.00%	500.00	0.00
<b>Total CONTRACTED SERVICES</b>	<b>160,054.00</b>	<b>0.00</b>	<b>85,495.89</b>	<b>53.42%</b>	<b>74,558.11</b>	<b>17,448.23</b>
<b>EQUIPMENT</b>						
PARTS & SUPPLIES	1,000.00	0.00	466.91	46.69%	533.09	0.00
REPAIRS & MAINTENANCE	2,000.00	0.00	2,094.73	104.74%	-94.73	172.42
SMALL EQUIPMENT	300.00	0.00	0.00	0.00%	300.00	0.00
<b>Total EQUIPMENT</b>	<b>3,300.00</b>	<b>0.00</b>	<b>2,561.64</b>	<b>77.63%</b>	<b>738.36</b>	<b>172.42</b>
<b>TRANSFER STATION</b>						
PURCHASED SERVICES	1,170.00	0.00	1,035.32	88.49%	134.68	292.62
ELECTRICITY	1,200.00	0.00	1,024.66	85.39%	175.34	157.64
PROPANE	600.00	0.00	119.90	19.98%	480.10	78.60
TELEPHONE	450.00	0.00	256.60	57.02%	193.40	35.71
ADMINISTRATION	2,500.00	0.00	314.52	12.58%	2,185.48	200.00
VERMONT FRANCHISE TAX	2,900.00	0.00	992.44	34.22%	1,907.56	484.01
<b>Total TRANSFER STATION</b>	<b>8,820.00</b>	<b>0.00</b>	<b>3,743.44</b>	<b>42.44%</b>	<b>5,076.56</b>	<b>1,248.58</b>
<b>CAPITAL EXPENDITURES</b>						
DESIGNATED FUND-EQUIPMENT	6,500.00	0.00	0.00	0.00%	6,500.00	0.00
<b>Total CAPITAL EXPENDITURES</b>	<b>6,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>6,500.00</b>	<b>0.00</b>
<b>Total SOLID WASTE DIVISION</b>	<b>218,459.00</b>	<b>0.00</b>	<b>116,142.76</b>	<b>53.16%</b>	<b>102,316.24</b>	<b>23,689.45</b>

Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
<b>TRACY HALL</b>						
<b>BUILDING EXPENSES</b>						
WATER USAGE	500.00	0.00	471.40	94.28%	28.60	159.70
ELECTRICITY	10,500.00	0.00	7,759.95	73.90%	2,740.05	2,477.06
HEATING	13,000.00	0.00	4,712.28	36.25%	8,287.72	1,797.04
ALARM MONITORING	600.00	0.00	0.00	0.00%	600.00	0.00
ELEVATOR MAINTENANCE	3,300.00	0.00	1,770.72	53.66%	1,529.28	252.96
CUSTODIAN PAGER & MILEAGE	200.00	0.00	0.00	0.00%	200.00	0.00
BUILDING SUPPLIES	4,200.00	0.00	1,376.58	32.78%	2,823.42	0.00
REPAIRS & MAINTENANCE	10,000.00	0.00	12,069.57	120.70%	-2,069.57	5,985.79
BNDSTND/SIGN/EVCH ELECTRI	900.00	0.00	988.63	109.85%	-88.63	187.98
DESIGNATED FUND-TRACY HAL	20,000.00	0.00	0.00	0.00%	20,000.00	0.00
<b>Total BUILDING EXPENSES</b>	<b>63,200.00</b>	<b>0.00</b>	<b>29,149.13</b>	<b>46.12%</b>	<b>34,050.87</b>	<b>10,860.53</b>
<b>Total TRACY HALL</b>	<b>63,200.00</b>	<b>0.00</b>	<b>29,149.13</b>	<b>46.12%</b>	<b>34,050.87</b>	<b>10,860.53</b>
<b>Total PUBLIC WORKS DEPT.</b>	<b>2,038,239.00</b>	<b>0.00</b>	<b>1,572,921.70</b>	<b>77.17%</b>	<b>465,317.30</b>	<b>291,024.89</b>
<b>DEBT SERVICE EXPENDITURES</b>						
PUBLIC SAFTY FACILITY BON	47,000.00	0.00	47,000.00	100.00%	0.00	0.00
DEBT INTEREST	49,037.00	0.00	24,700.84	50.37%	24,336.16	0.00
<b>Total DEBT SERVICE EXPENDITURES</b>	<b>96,037.00</b>	<b>0.00</b>	<b>71,700.84</b>	<b>74.66%</b>	<b>24,336.16</b>	<b>0.00</b>
<b>APPROPRIATION EXPENDITURES</b>						
NORWICH PUBLIC LIBRARY	275,000.00	0.00	137,500.00	50.00%	137,500.00	0.00
NORWICH LIONS CLUB	3,000.00	0.00	3,000.00	100.00%	0.00	0.00
NORWICH AMERICAN LEGION	1,500.00	0.00	0.00	0.00%	1,500.00	0.00
NORWICH HISTORICAL SOC.	8,000.00	0.00	2,000.00	25.00%	6,000.00	0.00
NORWICH CEMETERY ASSOCATN	15,000.00	0.00	0.00	0.00%	15,000.00	0.00
CHILD CARE CTR IN NORWICH	4,348.00	0.00	0.00	0.00%	4,348.00	0.00
VSTNG NRS/HSP APPR	15,600.00	0.00	7,800.00	50.00%	7,800.00	0.00
THE FAMILY PLACE	6,000.00	0.00	0.00	0.00%	6,000.00	0.00
ADVANCE TRANSIT	13,120.00	0.00	0.00	0.00%	13,120.00	0.00
HEADREST	2,500.00	0.00	0.00	0.00%	2,500.00	0.00
WINDSOR COUNTY PARTNERS	1,000.00	0.00	0.00	0.00%	1,000.00	0.00
WISE	2,500.00	0.00	0.00	0.00%	2,500.00	0.00
SEVCA	3,750.00	0.00	0.00	0.00%	3,750.00	0.00
YOUTH-IN-ACTION	3,000.00	0.00	0.00	0.00%	3,000.00	0.00
WHT RIVR COUN ON AGING	5,300.00	0.00	0.00	0.00%	5,300.00	0.00
PUBLIC HEALTH COUNC UV	337.00	0.00	337.00	100.00%	0.00	0.00
U.V. TRAILS ALLIANCE	2,000.00	0.00	2,007.00	100.35%	-7.00	0.00
GOOD BEGINNINGS	3,000.00	0.00	1,755.00	58.50%	1,245.00	0.00
GREEN MTN ECO DEV CORP	1,693.00	0.00	0.00	0.00%	1,693.00	0.00
<b>Total APPROPRIATION EXPENDITURES</b>	<b>366,648.00</b>	<b>0.00</b>	<b>154,399.00</b>	<b>42.11%</b>	<b>212,249.00</b>	<b>0.00</b>
<b>TAX EXPENDITURES</b>						
TAX ABATEMENT/ADJUSTMENT	5,000.00	0.00	2,791.75	55.84%	2,208.25	0.70

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Account	Budget	Outstanding Encumbrance	Expenditures	% Budget Expended	Unencumbered Balance	FY-18/19 MTD Pd 7 Jan
<b>Total TAX EXPENDITURES</b>	<b>5,000.00</b>	<b>0.00</b>	<b>2,791.75</b>	<b>55.84%</b>	<b>2,208.25</b>	<b>0.70</b>
<b>INSURANCE</b>						
UNEMP INS RATE ASSMT	5,300.00	0.00	877.00	16.55%	4,423.00	0.00
PROP & CAS INSURANCE	86,000.00	0.00	76,986.00	89.52%	9,014.00	35,576.50
WORKER'S COMP INS	132,000.00	0.00	142,993.00	108.33%	-10,993.00	67,612.00
<b>Total INSURANCE</b>	<b>223,300.00</b>	<b>0.00</b>	<b>220,856.00</b>	<b>98.91%</b>	<b>2,444.00</b>	<b>103,188.50</b>
<b>Total General</b>	<b>4,869,033.00</b>	<b>0.00</b>	<b>3,183,252.53</b>	<b>65.38%</b>	<b>1,685,780.47</b>	<b>632,005.50</b>
<b>Total All Funds</b>	<b>4,869,033.00</b>	<b>0.00</b>	<b>3,183,252.53</b>	<b>65.38%</b>	<b>1,685,780.47</b>	<b>632,005.50</b>





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18-19

56245.00

Agg. increase

**STATE OF VERMONT  
COUNTY OF WINDSOR**

\*\*\*\*\*

**To the Treasurer in the Town of Norwich in the County of Windsor  
GREETING:**

**WHEREAS**, Assistant Judges of the County Court in and for the County of Windsor, on the 17<sup>th</sup> day of January, 2019, made and delivered an order, in writing, to the Treasurer of said County, directing her on or before the first day of March, A.D., 2019, to issue warrants to the Treasurers of the several towns in said County, for the collection of a tax of 0.00485721 cents on the dollar on the equalized list of the polls and ratable estate of the inhabitants of the County of Windsor, which is to be collected and paid into the treasury of said County on or before the fifth day of July next, or pursuant to Act 81 can be paid "in two equal annual installments, on or before July 5 and on or before November 5," in money, as provided by Vermont Statutes Annotated, Title 24, § 133-135 and the amendments thereto:

Therefore;

**BY THE AUTHORITY OF THE STATE OF VERMONT**, you are hereby commanded to present this warrant to the Selectmen of the Town of Norwich aforesaid who are directed to draw an order on you as Treasurer of your said town for 0.00485721 cents on the dollar on the equalized list of the polls and ratable estate of said inhabitants for the Year Two Thousand Nineteen, to be paid in money, amounting in the whole to the sum of: \$37,094.00

Thirty Seven Thousand Ninety Four dollars and No cents, and pay the same into the Treasury of said County on or before the fifth day of July, 2019, or in two equal installments on or before the fifth day of July, 2019, and on or before the fifth day of November, 2019. There will not be a second warrant issued if the latter option is chosen.

Windsor County Court House Renovation Bond

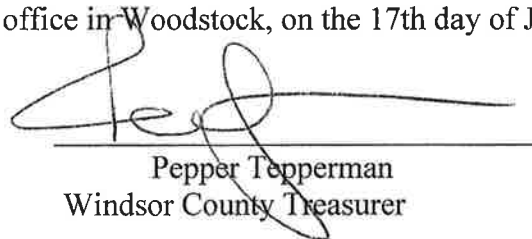
Year Six Payment: \$19,235.00, Nineteen Thousand Two Hundred Thirty Five Dollar No Cents

This payment may be paid in two (2) equal installments with the tax payment

Given under my hand at the County Treasurer's office in Woodstock, on the 17th day of January, in the year of our Lord Two Thousand Nineteen.

Equalized Grand List:

\$ 7,636,930



Pepper Tepperman  
Windsor County Treasurer

Tax: \$37,094.00

2019 Bond Payment: 19,235.00

Amount to pay to Treasurer: \$ 56,329.00

MAKE CHECKS PAYABLE TO:

WINDSOR COUNTY TREASURER

MAIL TO:

62 PLEASANT STREET, WOODSTOCK, VERMONT 05091